

Unitarian Universalist Congregation of Charlottesville
BOARD OF TRUSTEES Board Minutes
January 27, 2026

Meeting hosted on Zoom at 6:30pm.

In attendance: Rev Leia Durland-Jones, Ashley Cooley, Bev Ryan, Carol Gardner, Jimmy Gorham, Ellie Syverud, Kim Grover, John Griffith, Achsah Carrier, Rev Tim Temerson

Absent: N/A

Guests: N/A

I. Opening - (20 mins)

- Opening and Closing Words: Rev Leia Durland-Jones
- Reporter: Jimmy Gorham
- Time Keeper: Tammy Wilt
- Process Observer: Achsah Carrier

1. Opening Words -
2. Check-In: one to two minute check-in:
3. Community Time / Public Comment -
4. Acceptance of Agenda

MOTION: to Accept the agenda - Kim Grover moved to accept, John Griffith seconded - agenda accepted

5. Written Correspondence - Glenn Short fund update - attached

II. Electronic Motions (1 minute)

1. Approval of the December minutes - done via email

III. Business (35 min)

- Pastoral housing allowances - (5min) Carol Gardner (see attached) - Tammy moved to set Rev Tim's housing allowance at \$47,084.92 and Ellie seconded, it was approved unanimously. Ashley Cooley motioned to set Rev Leia housing allowance at \$26,883.38, and John Griffith seconded - approved unanimously
- Review of church survey/discussion - (15min) - Carol Gardner - The board members indicated it was well thought out and concise. The volunteer coordinators will keep track of members who express interest in various groups/activities. Perhaps adjust the Community Preparedness heading to Emergency Preparedness or Community Emergency Preparedness. Survey to be deployed around mid-March, 2026.
- Board of Directors resource documents - (5min) Carol Gardner - New document to help board members with board procedures- it will be posted in Google Drive

- Discussion of rental policies (10min) Rev Tim - UU has space available, mostly during weekdays. We are realizing that we may need a rental/event liaison to help open/close the building during non-member events. May ask if any members would be willing to be an event liaison, at a cost to the renter - Kim Grover volunteered. Also, may want to address rental rates moving forward - looking for a person or two from the board to figure out what the rental contract would look like and what rates we should set. John mentioned that a non profit coworking space may be a good idea, perhaps reaching out to the Center of Non Profit Excellence for Non-Profits.

BREAK AND GRATITUDE CARDS (5 min) - Please think of people the Board should recognize for their recent contributions to our church community. Members of the survey group- David Mellor and John Alexander (Tammy), and Glenn Short Committee, Sally Taylor (Ellie), Don Landis, Bev Ryan and Dick Sommer (Kim Grover), Elizabeth Breeden and the Little family, Gloria Morgan for Pacem. (Ashley)

IV. Reports (20 min) - Written reports can be found at the end of the minutes. *Votes mentioned in reports will be taken in the business portion of the meeting.*

1. **President's Report** (Written)- Carol Gardner - Move board meeting to March 17, 2026 in person potluck at 6pm, meeting to start at 6:30pm. Executive meeting March 4, 2026. Achsah to update the website. Tentative date for annual congregational meeting June 7, 2026.
2. **Vice President's Report** (Written) - Beverly Ryan
3. **Treasurer's Report** (Written) - Jimmy Gorham - Had a pledge drive kick off meeting. The kick off for the pledge drive will be March 1st.
4. **Lead Minister's Report** - (Written) - Rev. Tim Temerson
5. **Minister of Faith Development's Report** (Written) - Rev. Leia Durland-Jones
6. **Membership Report** (Written) - 332 members - Rev Tim via Breeze
7. **Board Liaison Reports**
 - Nom Committee: (Oral) John Griffith - no new updates
 - Personnel Committee (Written) - Beverly Ryan - Keith is training to be a back up payroll person. John Mayhood will become an employee instead of a contractor.
 - Communications Committee (Oral) - Achsah Carrier - helping to support the pledge drive
 - Building Committee (Oral)- Kim Grover - Prioritizing tasks and aligning budgets, Floor is completely rotted under the refrigerator in the kitchen

- Stewardship Steering Committee (Oral) Ellie Syverud - Working on new member packets/pledge drive.Planned giving will be having an information table in the Social Hall on Sundays. Building and campus plan is in the first phase of assessing grounds/building.

V. Review Agenda Items for Next Meeting (5 min)

VI.Closing Activities (5 min)

1. Process Review –
2. Things to do / communicate -
3. Closing Words

Dates to remember

Next UU Charlottesville Executive Board Meeting: February 11, 2026

Next UU Charlottesville Board Meeting: February 24,2026

Reports to the Board

President's Report to the Board: January 2026

I have been reflecting this month on the many ways our congregation works with the local community, and would like to highlight a few of them.

We recently concluded nearly 2 weeks hosting 40 men as part of the PACEM winter shelter program. PACEM is a local organization that coordinates a cold weather shelter and services, by partnering with over 80 local faith and community groups. When UUCville is hosting the shelter, we clear out much of Summit House in order to provide our guests with a warm, safe place to sleep, and serve dinner every night. Although groups and individuals from UUCville provide many of the meals, we also partner with other churches and community groups to provide the food. This is a wonderful example of putting our UU values into practice, and building relationships with other faith groups. I'd particularly like to thank our UUCville folks who organized the PACEM shelter – it takes a lot of work and coordination to make it all happen, and we really appreciate your time and energy. Also, thanks to those who helped with food and serving, and getting Summit House prepared and then restored afterwards.

Back in the fall, I was glad to attend a couple of meetings focused on another local group: IMPACT. IMPACT is a group made up of over 25 local faith communities, which works to create significant social change through unified direct action. UUCville has a number of people involved throughout the year, studying local issues to decide what to tackle each year, and how to approach the issues. In the spring, there is a large, public meeting called the Nehemiah Action, where IMPACT invites local office holders (Charlottesville City Council and Albemarle Board of Supervisors). At the meeting, the focus issues for the year are presented and the lawmakers are asked to support specific commitments. Over the years, focus issues have

included transit, affordable housing, community safety and addiction treatment. UUCville always has a large contingent at the spring meeting, and I hope we will again. Also, a big thanks to our IMPACT year-round members for their hard work and dedication to improving our local community for all its residents.

Finally, we have **ongoing partnerships** with other community organizations like Sin Barreras, City of Promise and the Public Housing Association of Residents (PHAR). All of these are a way for UUCville to put “love into action”, and work for a stronger, more just, community. I appreciate the dedication of all our members and friends who are involved in these programs.

Submitted by: Carol Gardner, President

Vice President’s Report to the Board:

January 2026

Personnel: Personnel Committee is working on the salary recommendations for staff based on the UUA recommendations. As in the past, we will also be looking at increasing salaries to better meet the local cost of living wage based on one adult, no children. (<https://livingwage.mit.edu/counties/51003>). Charlottesville City is listed as \$23.99 per hour. Albemarle County is \$25.77 per hour. As Personnel meets the Monday prior to the Board Meeting, I will provide any updates at the meeting.

Budget: Budget requests from committee chairs for FY 25 are in process, and should be completed by early February. Those requests will be sent to the Finance committee.

Connie Cheetham award: This award recognizes a congregation member for extraordinary service to the life of the congregation over a period of years. Connie Cheetham, the wife of our third minister, contributed in many ways to the church when she returned to Charlottesville after her husband’s death. In 1987, she was the first recipient of this award to honor her long service including leading the Women’s Alliance, serving as our first pastoral visitor, hosting at coffee hour and fundraiser extraordinaire. We will be requesting nominations for the award beginning in mid-February. The winner will be recognized at our volunteer appreciation service, with the tentative date of May 3, 2026.

Fundraising: The Auction Committee met and decided that the Spring Auction will be a live gathering! More details to follow.

Submitted by, **Beverly Ryan**, Vice President

Treasurer’s Report to the Board:

January 26,2026

Greetings to the Board and the Congregation.

- The minutes of the October Finance Committee meeting were approved at the January meeting.
- The Finance Committee reviewed the mid-year financial reports. We noted that the Building Use Fees category will change dramatically after losing the home-schooling

group rental. We are overspent in the Guest Preacher line item, but it was already planned to cover that from the Minister's Discretionary Fund. The December financials show that we are at 50% on spending, which is right where we should be halfway through the fiscal year. We are ahead (over 50%) on the revenue side, but that will likely slow down in the second half

- We have new Pledge Drive co-leaders – Pam McIntire and Greg Townsend. Plans are in place, the logo has been designed, and we are ready for the kickoff on Sunday, March 1st.
- I am continuing to learn more about Summit House Bonds, and their relationship with the three named funds (Abrahamse, Bristol, Cheetham). I have a relevant box of files from Wayne and have spoken extensively with Stan. I also received some valuable background information from Stephanie Lowenhaupt. I'm getting ready to present my findings to the FC, probably next month.
- Budget Prep – a small group will meet to begin laying out a first draft of the budget, planning to have this ready for the February Finance Committee Meeting.
- Per FC recommendations, Sandra has moved most of our bank cash from a Checking Account to our newly opened Money Market account, which has a higher interest yield.

Monthly reports

See two separate pdf documents for Budget v. Actuals, and for the Statement of Financial Position; these have been prepared by Sandra from QuickBooks.

As in previous Treasurer's reports, I have prepared my own version of the SOFP (see separate Word document), for those who may prefer to look at these in this format; the numbers should be identical to those in Sandra's report.

For my version, to make it easier to interpret, I have removed the parts on "Fixed Assets" and "Bonds and Trusts" as those don't change from month to month. See Sandra's versions for that information.

Submitted by: **Jimmy Gorham**, Treasurer

Lead Minister's Report to the Board: Rev. Tim Temerson

January 2026

As we begin 2026, it is hard to imagine that we are already halfway through the church year. I am also aware that I am coming up on 3 ½ years of ministry at UUCville. I must say that I am very pleased with our shared ministry and feel we have come together to move the church in a very positive and hopeful direction. I feel our mission and long-range plan, our many ministries

and programs, and the feeling of goodwill and community in our congregation are all helping UUCville to experience a sense of hope and even joy in these troubled times. All I can say is let's keep it going and look for additional creative and impactful ways to put love into action!

Before discussing some of our current and upcoming programs and events, I'd like to say a word about how amazing the holidays were here at UUCville. We offered worship services that celebrated diverse holidays, including Hanukkah, the Solstice, and Christmas. Our Christmas Eve services had a combined attendance (in person and online) of almost 250. Rev. Leia and Bryn did a fabulous job with the Interactive nativity and the UUCville choir offered a number of beautiful songs at the candlelight service. As always, Nash was a superstar with A/V. I'd also like to add that Kirstin Fritz preached an excellent sermon on Sunday 12/28 and Rev. Leia led a New Year's Day retreat that was very well attended. Finally, Rev. Leia also led a great service on January 4 that generated a very positive response.

In terms of the new year, I was delighted to swap pulpits again with Pastor Lehman Bates from Ebenezer Baptist Church on January 11. Preaching at Ebenezer is a real joy and the congregation is always so warm and welcoming. I'm also happy to be serving on the planning committee for the annual Martin Luther King Community Worship, which will be held at Mt. Zion on February 1.

I also want to celebrate the service and reception we held on January 18 to mark the conclusion of the Glenn Short Trust. We honored Glenn's legacy and recognized the amazing GST committee (Sally Taylor, Dick Somer, Don Landis, and Bev Ryan). These folks worked incredibly hard over a long period and they did an incredible job managing Glenn's bequest. I also want to lift up our hospitality team for the reception. Due to the flu bug, Dave Shutt and Tamera Helms had to assume leadership roles and they along with numerous volunteers did an amazing job.

I continue to work closely with the Membership Committee and am pleased to report that our current membership stands at 332. We continue to grow and those joining the church are a combination of people who have been attending for a relatively brief time and those who have been "friends" or "supporters" for a number of years but have now decided to become members.... The committee continues to hold monthly newcomer circles and will offer a New Member & Friends class on May 9. Finally, there will be a new member potluck in early June. As you can see, the membership committee is keeping busy.

I'm also delighted with the new survey which each of you have seen and we will talk about at our meeting. Many thanks to David Mellor, John Alexander, Carol Gardner, and Rev. Leia. Make sure you bring feedback about the survey to the board meeting.

I am participating in planning for the pledge drive and am delighted that Pam McIntire and Greg Townsend have agreed to co-lead. They will do a fabulous job of being the public face of the campaign! The Pledge Drive kick-off is Sunday, March 1.

Two updates on our partnerships. We will begin the new semester of our Sin Barreras Pre-K class in early February. We will once again keep the church locked during the classes and have volunteers monitoring the doors.

I also want to share a lovely bit of feedback Pam McIntire received from the family (Betty is the Mom) we are working with through City of Promise.

I went over to the restaurant Betty works at and she came out to talk. She hugged me and said how grateful she is for all of us (over and over). She said she has never had supportive people like us before and so appreciates us.

She is working a lot of hours and looking for additional work. She hopes to get in a training program to help her get another job.

She said that Belinda (from UUCville) was a huge help with the math one of the kids was struggling with. She appreciated coming to the yard sale and Rev Tim's texts of support. She repeated how much she appreciates all of us and our care for her.

She talked for quite a while and said she is eager to continue the relationship, but she is working 6 days a week now.

I said over and over that we are here for her.

It was very good to see her!

Rev. Tim, Lead Minister

Minister of Faith Development's Report: Rev Leia Durland Jones

*Dear Members of the Board,
Thank you for the holiday gifts for all of the church staff.
We are grateful for your support and generosity!*

Religious Education Programming for Children & Youth RE:

The new year is off to an inspiring start in our children and youth's RE program. Our younger elementary class continues with their "Growing Anti-Racist UUs" curriculum through March. These lessons focusing on diversity, equity, and inclusion themes seem more important than ever. Our 5th & 6th grade class is shifting gears under the inspired leadership of their RE leaders. Sunday activities will center on the UU Rainbow Chalice and helping activities such as making lap quilts for congregants who are homebound, making playdough for the younger RE classes, making cookies for coffee hour, etc. The kids will also work on a skit to share as part of the Time for All Ages in the sanctuary.

Our OWL class for 7th-9th grades is thriving under the leadership of Julia Landis, Hayley Owens, Gabe Perkinson, Dana Redick, and Jason Woodson. The lock-in for the group in January was a success and I am grateful for the parents who stayed overnight as chaperones.

Our senior high youth had a super fun activity on a recent Sunday, created by youth advisor David Mellor, that I want to share with you. David says, "For activities, we focused on the UU shared value of Interdependence after a quick quiz to see how many of the values we could identify. Youth had to collect a complete "meal" of fruits, veggies, protein, dairy, and dessert (carrot, grape and tomato, Swedish fish, go-gurt, and Hershey kiss) after starting out with only a single item from the menu by both giving and receiving items from other members of their community, i.e. the other youth in the room. Doing it blindfolded added a lot of chaos. We then completed a worksheet by identifying all the communities to which they belong and what they give to and receive from each. A few games finished up our time, "Would You Rather" and then "Hues and Clues" a fun board game about describing shades of colors.

All of our Children & Youth programming this winter/spring is focusing on internalizing our shared UU values learned through the Rainbow Chalice and UU Flower Values graphic. This emphasis will help equip our young people with language and grounding to navigate the times we are living in.

Adult Faith Development

A large focus of my time and energy in January and February is our annual Women's Dream Quest. This is our 17th annual Dream Quest! It is a joy to work with the Dream Quest Planning Circle, the group that provides the leadership for this event. We look forward to welcoming Judith Tripp from California to lead the Quest February 20 & 21.

The Winter/Spring semester of AFD includes:

- Facing Death with Life (co-led by myself and Patty Wallens) We will offer a different series of classes on this topic from the ones offered last fall. More details coming but will include Medical Aid in Dying, preparing for transitions like downsizing and decluttering, how to create a "next of kin" box for documents, etc., visiting a funeral home, handling the logistics of the death of a loved one
- UUA's Common Read *Social Change Now* by Deepa Iyer (led by me)
- Congregational Teach-Ins with Greg Townsend (one on using our privilege for the good, one on bias)
- Israel/Palestine Action Group with Rev. Tim
- Hope in Hard Times Support Circle Revs. Leia & Tim
- Tea Ceremony and Meditation with Jess Turner
- Taking care of ourselves during difficult times with John Alexander, Diane Ober & Rev. Leia

Ongoing AFD offerings:

- Clear Spring Buddhist Sangha, Support Group for those who have loved ones with Dementia,
- Tai Chi, UU Spirituality Book Group, UU Parents Support Group, Womenspirit

Worship & Whole Church Programming

December and January are full of activity in the worship life of our congregation and in whole church programming. We have multiple special seasonal events including Giving Tree Sunday, the all church holiday party, the Solstice worship service, the lantern walk, and Christmas eve services. This year we also expanded our New Year's Labyrinth walk to a half-day retreat complete with refreshments, indoor labyrinth walking, guided meditation, time for prayer and meditation in the sanctuary, expressive art activities, and a ritual around releasing and welcoming in the new year. Over thirty people attended the New Year's Day retreat.

We had a whole church New Year's ritual in the worship service I led on January 4 including writing or drawing what we wanted to release on paper that dissolved into water from our

autumnal water communion. Our January programming coincided with the hosting of PACEM guests! Many thanks to all our PACEM volunteers. And it is with delight that I share that we raised \$4900 in the Giving Tree initiative that was gifted to the Family Support Teams at Greer and Mountain View Elementary schools.

Other

Rev. Tim and I continue to meet regularly with the MOSAIC Squad to support and collaborate with their efforts. We are lucky to have such a skilled team helping shepherd our congregation in actions to resist authoritarianism.

Rev. Tim and I also met with the survey team (David Mellor, John Alexander, Carol Gardner) and are thankful for their efforts and the survey draft you received.

I've been working with Kay Frazier, Nash Ford, Bryn Malone on the handoff of Breeze management to church staff. Many thanks to the team that worked to understand and clean up our Breeze data management system. Nash is the primary administrator of the database and is on top of it!

Rev. Tim and I have also stayed in touch with Greg Townsend about Covid/Health and Safety protocols. We are grateful to Greg for serving in this capacity. Rev. Tim and I have on our list to pick up the work again soon of the Emergency Preparedness task force.

Thanks to Sandra, we are working now with a great IT support team and soon will be transferring over our files and email to Google. This has not been without its hiccups and heartaches. I will be working on the transfer of all church documents currently in Sync to a hard drive as we figure out our archiving protocols. It is a big project.

Pastoral Care

There have been many requests for pastoral support in the last two months. I am grateful that I was able to visit Bev Ball and say goodbye to her before she passed.

It was an honor to be with Ellie and her family for the burial of her husband, Mark.

Professional Development & Leadership

I will be attending the UU Minister's Association's Institute for the Learning Ministry January Monday January 26-Friday January 30. The Institute is in Albuquerque, but I am attending virtually.

In February, I will take a four-session virtual course "Trauma Informed Spiritual Direction" through Meadville Lombard Theological School's Leadership Institute for Growth, Healing, and Transformation (LIGHT)

I continue to be involved with the Centre for Holding Space both as a leader and a learner and am currently mentoring 2 mentees through the Liberal Religious Educators' Association.

Participating in these events and others help refuel me and feed my soul and I'm grateful for the opportunities.

2026 Temerson (Minister) Housing Allowance Expense Form

Housing Expense	Actuals 2026 Jan-Dec	Estimated 2026 Jan-Dec	Comments
Mortgage Payment (p&i)		23,952.36	
Property Taxes (Escrow)		9,216.48	
Property Insurance		1,526.00	
Utilities (elec, gas, water/sewer, telephone, internet/tv)		9,080.08	
Furnishings/Appliances		550.00	
Structural repairs/remodeling		1,500.00	
HOA (lawn & trash)		1,260.00	
Misc.			
TOTAL	0.00	47,084.92	\$47,085
			↓ per month = \$3,924
			↓ per payperiod (26) \$1,811

Housing Expense	Actuals Jan-Dec	Estimated Jan-Dec	Comments
Mortgage Payment (p&i)		9,036.48	
Property Taxes & Insurance (Escrow)		5761.32	
Utilities (elec, gas, water/sewer, telephone, internet/tv)		6,545.48	
lawn and trash		1,740.00	
Furnishings/Appliances		500.00	
Structural repairs/remodeling		3,300.00	
Misc.			
TOTAL	0.00	26,883.28	\$26,885
			↓ per month = \$2,240
			↓ per payperiod (26) \$1,034

Durland-Jones (Minister) Housing Allowance Form 2026

Bank Accounts			
1010 General Fund	\$77,709	Total for Checking	\$164,078
1020 Donor Restricted Funds	\$29,929		
1030 Board Designated Funds	\$56,440		
1100 Money Market	\$100,228	Total for Money Market, Savings, CD	\$126,171
1200 UVA CCU Savings (00)	\$105		
1400 CD 12 Months @3.5%	\$25,838		
Total for Bank Accounts			\$290,249
1500 UU Common Endowment Fund			\$780,925
TOTAL			\$1,071,174
1020 Restricted Funds			
1020-01 Adult Faith Development AFD	\$6,872		
1020-02 Children's Service Offering	\$760		
1020-03 Cluster Conference RJ Funds	\$153		
1020-04 Coming of Age	\$1,465		
1020-05 Food Pantry	\$9,011		
1020-06 Green Building Improvements	\$1,036		
1020-07 IHS Meal Packets	\$2,597		
1020-08 Labyrinth Project	\$713		
1020-09 Minister's Discretionary Fund	\$7,008		
1020-10 Music Programs	\$214		
1020-11 Refugee Collection	\$0		
1020-14 Special Collection	\$100		
TOTAL	\$29,929		
1030 Board Designated Funds			
1030-01 Building & Grounds Reserve Fund	\$21,129		
1030-02 Capital Reserve Fund	\$983		
1030-03 Operating Reserve	\$17,259		
1030-05 Sabbatical Fund	\$2,953		
1030-06 Remembrance Garden	\$14,116		
TOTAL	\$56,440		

Unitarian Universalist Congregation of Charlottesville

Budget vs. Actuals: July - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Revenue				
4000 Non-Profit Revenue FY25-26				
4100 Pledged Donations FY 2025-26				
4110 Current Year Pledges FY 2025-26	297,788	488,250	190,462	61.00 %
4120 Current Year Pledge Match FY 2025-26	10,439	12,060	1,621	87.00 %
4130 Prior Year Pledges FY 2024-25	8,441	3,000	-5,441	281.00 %
Total 4100 Pledged Donations FY 2025-26	316,668	503,310	186,642	63.00 %
4200 Non-Pledged Donations FY 2025-26				
4210 Current Year Unpledged Donations FY 2025-26	7,330	7,000	-330	105.00 %
4220 Offering / Plate Cash FY 2025-26	4,361	10,000	5,639	44.00 %
Total 4200 Non-Pledged Donations FY 2025-26	11,691	17,000	5,309	69.00 %
4400 Fundraising Events				
4410 Spring Auction	405	6,000	5,595	7.00 %
4420 Fall Auction	8,248	6,500	-1,748	127.00 %
4430 Yard Sale	15,970	7,500	-8,470	213.00 %
4450 Other Fundraising Revenue	170	2,000	1,830	9.00 %
4455 RaiseRight, Scrip, Kroger Revenue	527	1,000	473	53.00 %
4460 Hospitality Contributions	19	250	231	8.00 %
Total 4450 Other Fundraising Revenue	716	3,250	2,534	22.00 %
Total 4400 Fundraising Events	25,340	23,250	-2,090	109.00 %
Total 4000 Non-Profit Revenue FY25-26	353,699	543,560	189,861	65.00 %
4500 Other Revenue				
4510 Building Use Fees	9,167	22,500	13,333	41.00 %
4520 Bank Interest	700	800	100	88.00 %
4530 Endowment Transfer		11,800	11,800	
4580 Transfer from Operating Reserve		5,000	5,000	
4610 CEF Bond Income		916	916	
4620 Cheetham Fund (RE)		826	826	
4630 Abrahamse Fund (Music)		774	774	
4640 Bristol Fund (B & G)		3,259	3,259	
Total 4500 Other Revenue	9,867	45,875	36,008	22.00 %
Total Revenue	\$363,565	\$589,435	\$225,870	62.00 %
GROSS PROFIT	\$363,565	\$589,435	\$225,870	62.00 %
Expenditures				
5000 Administrative Expenses				
5010 Communications	740	3,000	2,260	25.00 %
5020 Multi-Peril Insurance	7,422	15,000	7,578	49.00 %
5060 Hospitality	1,232	2,500	1,268	49.00 %
5070 Personnel Committee		400	400	
5090 Safety and Security	320	500	180	64.00 %
5100 Cleaning & Supplies				
5110 Cleaning Service	7,050	21,000	13,950	34.00 %

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
5120 Kitchen, Bathroom & Cleaning Supplies	800	2,000	1,200	40.00 %
Total 5100 Cleaning & Supplies	7,850	23,000	15,150	34.00 %
5200 Office Expense and Supplies				
5210 Office Supplies	1,724	2,000	276	86.00 %
5220 Online Subscription Fees	1,418	5,500	4,082	26.00 %
5230 Photocopies and Printing	898	2,100	1,202	43.00 %
5240 Postage	196	1,100	904	18.00 %
5250 IT Support	656	3,500	2,844	19.00 %
5260 Computer Maintenance/Upgrade		2,000	2,000	
Total 5200 Office Expense and Supplies	4,882	16,200	11,308	30.00 %
5300 Utilities				
5310 717 Main Bldg Electricity	4,118	7,000	2,882	59.00 %
5320 717 Main Bldg Gas, Water, & Sewer	1,549	4,000	2,451	39.00 %
5330 Edgewood Lane Parking Lot Electricity	176	300	124	59.00 %
5340 Summit Gas, Water & Sewer	451	1,700	1,249	27.00 %
5350 Summit House Electricity	547	3,000	2,453	18.00 %
5360 Telephone & Internet	1,863	3,600	1,737	52.00 %
5370 Trash and Recycling	807	1,500	693	54.00 %
5380 Stormwater Assessment Fee	994	1,100	106	90.00 %
Total 5300 Utilities	10,505	22,200	11,695	47.00 %
5400 Legal & Professional Fees				
5410 Accounting Fees		3,000	3,000	
5420 Legal Expense	49	500	451	10.00 %
Total 5400 Legal & Professional Fees	49	3,500	3,451	1.00 %
5550 Buildings and Grounds				
5551 Main Building Maintenance Expenses	1,876	3,000	1,124	63.00 %
5552 Buildings Contractual Maintenance	7,188	12,270	5,082	59.00 %
5553 Bristol Fund Expense (B&G)		3,259	3,259	
5554 Summit House Maintenance Expenses	548	1,500	952	37.00 %
5556 Grounds Contractual Services	4,660	7,000	2,340	67.00 %
5559 Gardens and Grounds Expenses	1,067	2,000	933	53.00 %
5560 Buildings & Grounds Reserve Expense		3,000	3,000	
5562 Facility Improvement Projects	4,419	5,500	1,081	80.00 %
5563 Furniture & Equipment		750	750	
Total 5550 Buildings and Grounds	19,758	38,279	18,521	52.00 %
5600 Personnel Expenses				
5610 Payroll - Benefits				
5611 Dental Insurance	1,229	1,758	529	70.00 %
5612 Health Insurance	17,247	30,467	13,220	57.00 %
5613 Life Insurance	840	2,154	1,314	39.00 %
5614 Long Term Disability	1,311	3,752	2,441	35.00 %
5615 Pension	12,464	24,225	11,761	51.00 %
Total 5610 Payroll - Benefits	33,090	62,356	29,266	53.00 %
5620 Wages & Payroll Tax				
5621 Wages	143,267	257,138	113,871	56.00 %
5622 Payroll Taxes	8,255	15,989	7,734	52.00 %
5623 Payroll - Payment In Lieu of FICA	3,965	7,365	3,400	54.00 %
5624 Minister Housing Allowance	25,918	48,133	22,215	54.00 %

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total 5620 Wages & Payroll Tax	181,405	328,625	147,220	55.00 %
5630 Professional Development Expenses				
5631 Lead Minister Prof Expenses	1,042	3,000	1,958	35.00 %
5632 Minister of Faith Development Prof Expenses	2,712	6,000	3,288	45.00 %
5633 Operations Manager Professional Expenses	101	1,250	1,149	8.00 %
5634 Dir of Music Prof Expenses	367	750	383	49.00 %
Total 5630 Professional Development Expenses	4,221	11,000	6,779	38.00 %
5640 Payroll Processing Fees	2,319	5,900	3,581	39.00 %
5650 Workers' Compensation Insurance	453	1,500	1,048	30.00 %
5670 Sabbatical Reserve Expense	500	500	0	100.00 %
Total 5600 Personnel Expenses	221,988	409,881	187,893	54.00 %
5700 Financial Services Charges				
5710 Bank Fees	13	150	137	9.00 %
5720 Financial Service Fees	2,364	4,000	1,636	59.00 %
5730 Credit Card Fees		50	50	
Total 5700 Financial Services Charges	2,377	4,200	1,823	57.00 %
5800 Debt Service				
5801 Payment on 2019 Unsecured Loan		5,000	5,000	
5802 CEF Bonds int Expense		5,775	5,775	
Total 5800 Debt Service		10,775	10,775	
5900 General Operating Reserve (Contingency)		6,000	6,000	
Total 5000 Administrative Expenses	277,133	555,435	278,302	50.00 %
6000 Program Expenses				
6020 UUA Annual Program Fund	5,000	5,000	0	100.00 %
6100 Worship Expenses				
6110 Worship Supplies and Subscriptions	172	400	228	43.00 %
6120 Guest Preacher	1,540	750	-790	205.00 %
Total 6100 Worship Expenses	1,712	1,150	-562	149.00 %
6130 Music Expense				
6140 Pianist	760	3,600	2,840	21.00 %
6150 Abrahamse Fund (Music) Expense	714	774	60	92.00 %
6160 Instrument service	210	1,050	840	20.00 %
6170 Music Supplies	250	250	0	100.00 %
Total 6130 Music Expense	1,934	5,674	3,740	34.00 %
6200 Faith Development				
6210 Cheetham Fund Expense (RE)	800	826	26	97.00 %
6220 RE Children & Youth	2,752	6,000	3,248	46.00 %
6230 Women's Spirit		100	100	
Total 6200 Faith Development	3,552	6,826	3,374	51.00 %
6300 Beloved Community				
6310 Caring Community		75	75	
6320 Childcare	709	3,250	2,541	22.00 %
6330 Family Ministry	185	750	565	25.00 %
6340 Fun & Friendship		500	500	
6350 Inclusivity Ministry		500	500	
6360 Membership & Member Tracking	155	500	345	31.00 %
6370 Volunteer Coordination		100	100	
6380 Young Adults / Campus Outreach		500	500	

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
6390 Campus Plan		3,000	3,000	
Total 6300 Beloved Community	1,049	9,175	8,126	11.00 %
6400 Faith Witness - External				
6410 Community Partnerships (Social Action Council)	81	1,500	1,419	5.00 %
6420 Interfaith Ministries	258	400	143	64.00 %
6430 Ministry for Earth		500	500	
6440 Justice Ministries	791	1,000	209	79.00 %
Total 6400 Faith Witness - External	1,129	3,400	2,271	33.00 %
Total 6000 Program Expenses	14,376	31,325	16,949	46.00 %
7000 Fund Raising Expense				
7100 Pledge Program Expense		300	300	
7200 Other Fundraising Expense	888	900	12	99.00 %
Total 7000 Fund Raising Expense	888	1,200	312	74.00 %
Total Expenditures	\$292,397	\$587,960	\$295,563	50.00 %
NET OPERATING REVENUE	\$71,168	\$1,475	\$ -69,693	4,825.00 %
NET REVENUE	\$71,168	\$1,475	\$ -69,693	4,825.00 %

Glenn Short Fund

Starting fund: (opened 8/12/19)

\$287,970.00

Beck/Cohen (new HVAC units)

United Painting Plus (exterior painting)

Painting metal roof

Audio Visual Services (new equipment and labor costs)

Commonwealth Glass (CNW Company LLC)

Includes playground door

- 3 interior hexagonal storm windows
 - Sanctuary storm windows
 - Storm windows for comfort room & balcony stairway window
- (Edgewood Lane door replacement : not done
Rugby Road/Remembrance Garden doors: not done)

Whitley Services (gutters and downspouts)

Whitley Services (gutter guards)

United Painting Plus (interior painting) Total:

- Includes sealing and painting windows
- Church parlor
- Sanctuary including ceiling
- Washing interior of windows

Washing exterior of windows

Painting pew ends

Roto-Rooter

United Painting Plus (church parlor flooring installation)

Purchase of parlor flooring

Purchase of the attic insulation

Purchase of the curtain materials and rods

Removal of baseboard heaters

Installation of two electrical circuits for sanctuary

Shelving for boiler/history room

More Shelving for the boiler room

Sewing parlor curtains-Robyn Fogler

Removal of the Boiler by CII

Installation of 50 gallon hot water heater and installation of flue

Construction of platform to fill boiler space

Replace parlor clock

Dehumidifier for boiler/History room & Light/fan

Heater for boiler/History room

Cortec vinyl flooring for sanctuary

Carpet for classrooms, music office, comfort room, landings

Removal of columns-Advantage Handyman

Rubber feet for pews

Flooring for Mural Room (Lowe's)

Installation of flooring for Mural Room

Tools for renovation of History Room

Stripping the wax from areas to be tiled

Replacing altar area carpeting

Balcony carpeting

Replacing tile

Remembrance Garden fee for Glenn Short

Fire extinguisher for History Room

LED lights for Parlor (donated)

Plaque for Sanctuary

Waxing and cleaning floor

Repairing the Handicap Ramp

Slate Roof Repair-Whitley

Whitley-2 additional downspouts

Reimbursement of Church for various projects

Painting foyer, Edgewood Lane hallway, stairs

CAT 6 Cable

50 foot extension ladder

Strip Rugby Road doors Steven Banks

Whitley Services -roof/gutter repairs

Paint Rugby Road doors

Paint Chapin Garden door exterior (Advantage)

Advantage rehang and repair Rugby doors

Legal fees for lawsuit

Roof repairs, Whitley

New Edgewood Lane door hardware, Better Living

New Edgewood Lane doors, Gaston and Wyatt

Seal foyer/Edgewood Entrance flooring

Paint Foyer and Edgewood Hallway

Prep, stain and finish new Edgewood Lane doors

Prep and paint interior Chapin Garden door

Prep and paint exterior Parlor windows and door

Reimburse church for legal fees

Install Edgewood Lane doors (Advantage)

Move present Edgewood Lane doors to parlor entrance (Advantage)

New power cord for sound system

New wooden base for mixer painted black to match cabinet

Purchase and install 2 headset microphones

Purchase and install new larger sound board/mixer and cables

Purchase and install larger amplifier

Rekey exterior locks & purchase new keys for staff

New hardware for parlor doors

Repoint slate roof tiles

Repair steps and replace railings outside of parlor-playground door

Install weatherstripping and missing part to Edgewood Lane door

Party to celebrate the end of Glenn's projects

Storage Containers for GST records