

Remembrance Garden

Unitarian Universalist Congregation of Charlottesville
717 Rugby Road, Charlottesville, Virginia 22903

APPLICATION FOR ONE MEMORIAL

(Submit with payment to the Remembrance Garden Committee OR to UUCville Office)

Date of Application: _____ Date Payment Received: _____

NOTE: A contract and payment for each individual listed must be accepted by the Remembrance Garden Committee before the request can be filled.

Part 1: Applicant for this Memorial

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Part 2: Person to be Memorialized

Name _____

Print the name as you wish it to appear on the Memorial Brass Plate and Stone Slate

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Ashes: Location of interred ashes will be plotted in the Permanent Book for easy identification. Containers must be biodegradable.

Buried: YES ___ NO ___ Scattered: YES ___ NO ___ No Ashes ___

Connection to UUCville

Member of UUCville: ___ Family of member: ___ Friend of UUCville: ___

Relationship of memorialized person to Applicant: _____

Names and Contact Information for Immediate Family Members:

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Please complete and sign this contract. The Garden policies & procedures are attached and are part of the contract.

IMPORTANT INFORMATION

Maintenance Fee: \$500 per memorialized individual is required (unless decided otherwise by the Remembrance Garden Committee). Please make check payable to the Unitarian Universalist Congregation of Charlottesville, Remembrance Garden – and attach to this contract. A BLANK BRASS PLATE WILL BE RESERVED ON THE PANEL WALL FOR EACH PERSON MEMORIALIZED FOLLOWING RECEIPT OF THE FEE. IT WILL BE INSCRIBED AFTER A PERSON'S DEATH. A STONE SLATE WILL BE PLACED ON THE WALL IN RELATION TO WHEN SERVICES/INTERMENTS ARE DONE.

Applicant may also include a page (8½ x 11 inches) with biographical information about the person memorialized, e.g., an obituary, an essay, etc. This will be included in the Permanent Record Book. IF A PHOTOGRAPH IS INCLUDED, MAKE IT NO LARGER THAN 8 X 11 AND AFFIX IT TO A SEPARATE SHEET.

Lettering on the plate: All lettering styles shall be uniform. If a name is too long to fit on the brass plate, the lettering shall be reduced in size. All names will be displayed on a plate mounted on the gallery wall inside the church. If a family grouping of names on the gallery plate is requested, the request will be honored as far as is feasible. Names on the stone slate on the garden wall may need to be abbreviated due to space on the slate.

This agreement is only transferable with permission by the Remembrance Garden Committee. Custody and control of the Remembrance Garden is vested in UUCville whose agent is the Remembrance Garden Committee. Any question about eligibility for space in the Remembrance Garden is decided by the Committee. Except for the Committee-authorized slate(s) and landscaping, no markers, plantings, or floral arrangements are permitted in the Garden. Only at the discretion of the Board of Trustees and with the approval of the Congregation may the Garden be moved or discontinued. Interred ashes are not recoverable. Upon the death of the donor, his/her rights in this agreement shall become part of his/her estate. The donor may change the designee only with the prior written consent of the Committee. If the space designated in this application is not to be used, please notify the Committee that the Applicant or Designee wishes to relinquish the space to be used for another.

Signatures:

Applicant's signature _____

Member of the Committee _____

Make copies of this form for your personal files, the files of the designee and any other concerned persons, possibly to include next of kin, doctor, lawyer or minister.