

Unitarian Universalist Congregation of Charlottesville
BOARD OF TRUSTEES DRAFT AGENDA
March 27, 2024

Meeting hosted on Zoom at 6:30pm.

Join us on Zoom here:

<https://zoom.us/j/92527903540>

In attendance –

Absent –

Guests –

I. Opening - (20 mins)

- Opening and Closing Words: Bev
- Reporter: Jimmy
- Time Keeper: Steve
- Process Observer: Hayley

Reporter To be done within a week of the board meeting. When you are the Board Reporter you can post your notes directly to the website with this link: <http://uucharlottesville.org/post> and someone from the communications team will review it and put it online. You can also send the text to communications@uucharlottesville.org and ask them to post to the website.

1. Opening Words
2. Check-In: one to two minute check-in:
3. Community Time / Public Comment -
4. Acceptance of Agenda

MOTION: *** made the motion to Accept the agenda
Motion was seconded by
The Board *** the agenda with changes.

5. Written Correspondence (none)

II. Electronic Motions (1 minute)

1. Please Review Febuary Minutes here [February 28, 2024 UU Congregation of Charlottesville Board Meeting Draft Minutes](#)
2. Motion to approve of the February minutes...

III. Reports (20 min) - Written reports can be found at the end of the minutes. *Votes mentioned in reports will be taken in the business portion of the meeting.*

1. **President's Report** (Written)- Pam McIntire
2. **Vice President's Report** (Oral) - Beverly Ryan
3. **Treasurer's Report** (Written) - Kay Frazier
4. **Lead Minister's Report** - (Written) - Rev. Tim
5. **Minister of Faith Development's Report** (N/A) - Rev. Leia Durland-Jones
6. **Director of Administration and Finance Report** (Oral) - Sean Skally
7. **Membership Report** (Written) - Beth Jaeger-Landis
Membership stands at: 331
8. **Board Liaison Reports**
 - Nom Committee: (Oral) John Griffith
 - Personnel Committee () - Beverly Ryan
 - Communications Committee (Oral) - Achsah Carrier
 - Building Committee (Oral) - Hayley Owens

BREAK AND GRATITUDE CARDS (5 min) - Please think of people the Board should recognize for their recent contributions to our church community.

IV. Business (50 min)

- **Long Range Taskforce Update** (15 min) - Pam, Chris, Achsah, John, Rev. Tim
- **Pledge Drive Update** (15 min) - Jimmy + Rev. Tim
- **Edgewood Lane Parking Lights Repair** (10 min) - Kay
- **Porch and Slate Walkway Update** (5 min) - Hayley
- **Commonwealth Glass Update** (5 min) - Sean

V. Review Agenda Items for Next Meeting (5 min)

VI. Closing Activities (5 min)

1. Process Review –
2. Things to do / communicate
3. Closing Words

Dates to remember

Next UU Charlottesville Executive Board Meeting: April 11, 2024

Next UU Charlottesville Board Meeting: April 24, 2024
June Congregational Meeting: June 9th

Reports to the Board

President's Report to the Board: March 2024

There is so much going on at UUCville that it is hard to keep up and so I greatly appreciate the weekly emails and our excellent website. Many thanks to our phenomenal Communications Committee! There are so many opportunities to volunteer and make a difference at UUCville and in the larger community, and so many ways to connect with other UUs throughout our congregation.

This month, I am especially grateful for the Pledge Drive folks who have made the drive both informative and fun. It has been wonderful to hear the testimonials, see all the things we do in the emails, and see our numbers growing. I am amazed at the team's creativity!

The Long Range Plan Task force has been meeting with small groups to find out what priorities different stakeholders have for the long range plan. We are recording all the ideas and thinking about how to bring it all together in actionable steps that relate to each part of our Mission Statement. We hope to find creative ways to bring the plan to the congregation for discussion in April. We will then review the feedback and present a revised draft to the board at the April Board meeting. We will present the final plan to the congregation at our annual congregation meeting in June.

The Summit House Porch and ramps have been completed and they look beautiful! In April, work will begin to replace our slate walkways with crushed stone while we consider a larger building and grounds plan. It is good to see the progress we are making with our grounds. Rev. Susan is doing a terrific job keeping RE flourishing while Rev Leia is on sabbatical. I am impressed and grateful for how quickly she has taken on all the many tasks. We are fortunate to have her expertise.

I was heartened to see our great turnout for IMPACT on March 18. It was such an inspiring meeting. It was incredible to witness all the religious and spiritual groups coming together to take action on behalf of the whole community. I wish this could be a model for the rest of this country and for the world.

As always, it is good to be a part of this community where we put love and kindness in the forefront of all our actions.

Submitted by, **Pam McIntire**, President

Vice President's Report to the Board: March 2024

Submitted by, **Beverly Ryan**, Vice President

Treasurer's Report to the Board: March 2024

Finance Committee

The committee reviewed the Year-to-Date February FY 23-24 financial reports, finding no significant concerns that have not been previously noted. Currently, we are running a surplus (revenues exceeding expenditures). Historically the surplus diminishes as end-of-year obligations are met.

Emphasis needs to be placed on encouraging congregants to honor their FY23-24 pledges. We have received 67% of the budgeted pledged amount to date.

To view the monthly financial dashboard, visit the website at:

<https://uucharlotteville.org/financial-information/>

Edgewood Parking Lot Lights

After further investigation, it has been determined that the light poles and light fixtures need to be replaced in the Edgewood Lane Parking Lot. The poles are rotted and the light fixtures are antiquated and past their useful life. Sean has obtained an estimate for the work from Robertson Electric. The scope of the project is not yet fully defined but the cost is anticipated to be in the \$3700 – \$4000 range. This project is not funded in the approved FY 23-24 budget. Although the Finance Committee is concerned with depleting reserve funds, after discussion, the committee recommended proceeding with the project because of safety concerns, using Buildings and Grounds Reserve funds. Currently, there is \$8,820 available for use in reserve funding.

Proposed Resolution: The Board of Trustees approves the use of up to \$4,000 in Buildings and Grounds Reserve Funds to replace the poles and light fixtures in the Edgewood Lane parking lot.

Submitted by: **Kay Frazier**, Treasurer

Lead Minister's Report to the Board: March 2024

As I write this report, we are almost one month into Rev. Leia's sabbatical. I'm happy to report that Rev. Susan Karlson has hit the ground running as our Sabbatical Minister for Faith Development. I am thoroughly enjoying collaborating with Rev. Susan and she has quickly become part of the staff team. I want the Board to know how fortunate we are to have Rev. Susan and that she is doing a terrific job.

I also want to say how pleased I am with all the hard work going into the pledge drive. The hours put in by Jimmy Gorham and Kay Frazier, by our communications team of Jude Bias, Achsah Carrier, Angela Orebaugh, and Sandy Brooks, and Carol Temerson and the askers, has

been amazing. While I think it will be difficult to meet our very ambitious goal of \$550,000 I'm optimistic we will see a solid increase from last year's record-setting total.

I've also been taking a more active role in our rental program. I had a very productive meeting with the homeschool group (CHEC) that meets here on Mondays and Tuesdays, and we agreed to a 15% increase in their rent beginning next fall and then an automatic 5% annual increase going forward. I'm also meeting with the leaders of the Insight Meditation group in the near future and will be working to bring more consistency and practicality to their rental arrangement with the church.

Finally, I want to celebrate the completion of the Summit House porch and to congratulate the board for approving the project. Special thanks to Hayley and Kay for their leadership. It's a big deal and Kay recently suggested we have a gathering to celebrate the completion of a project that was long overdue. I agree! I also want to say I'm looking forward to the removal of the slate in front of the social hall and am very impressed that we will be able to complete two very important deferred maintenance projects in one church year. Well done UUCville!

Below is a summary of some of our key ministries & programs

Worship & Music – Our worship life has been good and the quality of the music program continues to be fabulous. Attendance on Pledge Drive Sunday was very good and I'm looking forward to upcoming services on health equity with Greg Townsend, Earth Day, and Music Sunday in May. We will also celebrate new members on May 19 and bridge our high school seniors on June 2. I'm also working on the summer worship calendar and we can look forward to services led by member, Fritz Hudson, Music Director, Scott DeVeaux, and our good friend, Rev. Adam Dyer.

Membership – attendance at newcomer circles has been solid and the next New Member and Friends class will take place on Saturday, April 27. I'm also pleased to say that the Membership Committee has decided to hold a celebratory potluck dinner for those who have joined the church over the last 2-3 years on June 1. That's one more way to help new members feel connected and welcomed.

After Words – based on a suggestion from the conversations being held for the long-range plan, I am launching an after service gathering called "After Words," which will be an informal conversation about the service and sermon themes that day. Right now, I'm testing the waters to see if there is interest and the first gathering will be held on Sunday, March 24 in the parlor.

Adult Faith Development – I'm sorry to report that the class I was planning to offer was canceled because of low registrations. It's too bad because we were going to discuss a book by a fabulous liberal/progressive rabbi on repentance and repairing harm. I do hope to turn the book into a future sermon.

Impact and Nehemiah Action – What a joy it was to see such a large turnout of UUCville folks and our choir at the recent Nehemiah Action. We were very well represented and our own Kelsey Cowger did her usual fantastic job leading the gathering as one of Impact's leaders. I cannot say enough good things about our congregation's willingness to show up for justice and I hope we can continue showing up for the issues Impact is working on - transportation and affordable housing.

Denominational – I have been invited to meet with the Board of the UU congregation in Williamsburg to talk about Developmental ministry. They have an interim right now and are considering hiring a developmental minister in the next year or two.

Personal – I will be taking Memorial Day weekend off, which will be my first Sunday off since Rev. Leia's sabbatical. I'm also planning to take the month of July off from preaching, which will provide me with some needed time to rest and reflect.... I'm still following up with doctors about my aching back and further testing has revealed I have several compression fractures. I'll keep you posted.

Respectfully Submitted, **Rev. Tim**, Lead Minister

Director of Administration and Finance's Report: March 2024

Sean Skally, Director of Administration and Finance

Membership Report for March 27, 2024 Board meeting

Membership as of January 20, 2024: 331

Additions: Barb Alag (January 21, 2024)

Drops: Jean Shepard (died Feb 2, 2024)

Membership as of March 24, 2024: 331

Respectfully submitted, **Beth Jaeger-Landis**
