

Unitarian Universalist Congregation of Charlottesville
BOARD OF TRUSTEES MINUTES
July 26, 2023

Meeting hosted on Zoom at 6:30pm.

Major focus for Board in 2022-23

Action on our Developmental Goals:

1. *We want to define a broad shared vision of our purpose for being a congregation so that we can feel energized, dedicated, and aligned in the use of our resources.*
2. *We want to be a more welcoming, inclusive, and anti-racist congregation, cultivating greater diversity in our membership and stronger engagement with the broader Charlottesville community.*
3. *We want to strengthen our Stewardship Ministry to manifest passionate support of our mission with time, wisdom, and finances.*
4. *We want to strengthen our internal processes and communication skills, build trust, and become more emotionally and operationally functional than we have been historically.*

In attendance – Pam McIntire, President; Bev Ryan, Vice-President; Kay Frazier, Treasurer; Hayley Owens, Secretary; Jimmy Gorham, Achsah Carrier, John Griffith, At-Large Members; Sean Skally, Director of Admin and Finance

Absent – Tim Temerson, Lead Minister; Rev. Leia Durland-Jones, Minister of Faith Development; Renee Brett, Chris Little, At-Large Members

Guests – Ellie Syverud, Jude Bias

I. Opening - (20 mins)

- Opening and Closing Words: Bev
- Reporter: Jimmy
- Time Keeper: —
- Process Observer: Hayley

1. Opening Words
2. Check-In: one to two minute check-in:
3. Community Time / Public Comment -
 - a. Ellie - Interested to see how UU C'ville does its governance!
 - b. Jude - Just wanted to thank the board for the time and commitment that they give to the congregation and to welcome the new board members!
4. Acceptance of Agenda

MOTION: Pam made the motion to Accept the agenda.
The Board accepted the agenda as written.

5. Written Correspondence (none)

- a. Request from Marlene Jones to reissue a congregational survey. Last one was issued in 2015.
 - i. Did not want to proceed without Rev. Tim and Leia this month, but will discuss at the upcoming exec committee meeting to decide if this needs to go on the agenda for the next meeting.

II. Electronic Motions (1 minute)

1. Approval of the June minutes happened electronically.

III. Developmental Goals Action Plans and Reports (10 min)

Goal 1

- The board will start planning for the strategic plan process in September.

Goal 3

- The Stewardship Steering Committee is making progress on organizing planned giving. The committee has a work plan in place for the next 4-5 months. One of the things the SSC will be working on during this time is an information sheet that will help introduce people to what planned giving is all about.
- First stewardship newsletter went out - the next one will go out in October.
- The service fair will be on September 10th. Starting to organize this in August.
- Working on understanding our data issues in Breeze - Currently our process is causing our problems. To investigate this the SSC is creating a process map - doing an "A3 Analysis." This kind of root/cause analysis will help us understand where problems occur.

BREAK AND GRATITUDE CARDS (5 min)

IV. Reports (20 min) - Written reports can be found at the end of the minutes. *Votes mentioned in reports will be taken in the business portion of the meeting.*

1. **President's Report** (Written) - Pam McIntire
2. **Vice President's Report** (Oral) - Beverly Ryan
 - a. The Personnel Committee has not met for 2 months. Currently working on the yard sale and have so much stuff - the bins are overflowing!
3. **Treasurer's Report** (Oral) - Kay Frazier
 - a. Sean, Kay and the Finance Committee have been working on the end of year report. Feeling like we will be in the Black but don't want to make a final report until they have had a chance to double check everything. Looking positive.
4. **Lead Minister's Report** - (None this month) - Rev. Tim

5. **Minister of Faith Development's Report** (None this month) - Rev. Leia Durland-Jones

6. **Director of Administration and Finance Report** (Oral) - Sean Skally

- a. Been trying to understand why the breeze and quickbooks data has had issues. Glad that SSC will be taking a look at this. The endowment has gone up from last year. A good fiscal year – many thanks to the Finance Committee for help with getting the finances buttoned down.
- b. Buildings and Grounds - We have heard from Commonwealth Glass and they suggested that they start reworking the edgewood door frames before the doors have arrived. We will not have them do this until doors arrive.

7. **Membership Report** (Written) - Beth Jaeger-Landis

Membership stands at: 319

8. **Board Liaison Reports**

- Nominating Committee: (none this month) John Griffith
- Personnel Committee (none this month) - Beverly Ryan
- Communications Committee (Oral) - Achsah Carrier
 - One of the things that the committee has been talking about are the Public Witness requirements that we have and what it implies for our communications. It seems restrictive for what we can say or do to speak about what is going on at the church or the rest of the community. The more we try to do communications outreach the more we need to understand the nature of this policy.
 - Public Witness Policy's intention - Do not want people speaking on behalf of the congregation on issues without the congregation's support.
 - Plan to add this to the agenda for next month.

IV. Business (55 min)

- **Retreat Planning (Pam): 15 min**

- *What do we want to achieve during the retreat? (September 9th)*
- Agenda to include: Training on financial retreat, board goals, not necessarily congregational goals, a time to build relationships, revisit developmental goals, mini-training on the role of the board (i.e: the board is not the manager of the church, we are supposed to keep our eye on the big picture and set the tone, communicating and delegating to the congregation)
- With retreat planning we should "begin with the end in mind"
- Planning Team: Rev. Tim, Kay (to help with planning, not facilitation), Achsah (happy to be helpful in the process)

- **Non-Profit Status: 5 min**

- This is ready to be sent out.
- Without this status we are missing out on the chance for members' and friends' workplace organizations to match donations, certain grant funding, certain family trusts that are set up require this.
- **Commonwealth Glass Update (Sean):** 5 min
 - In Sean's Report.
- **Impacting the Upstream (Pam):** 20 min
 - The Board read and reflected on the Berry Street Essay by the Rev. Cecilia Kingman in advance of the July Board Meeting. This is further described in the President's Report.
 - <https://uuma.org/berry-street-essay/2023-berry-street-essay-the-reverend-cecilia-kingman/?emci=d921d69a-7b10-ee11-907c-00224832eb73&emdi=37df4eea-4115-ee11-a9bb-00224832eb73&ceid=5057696>
 - Questions to ponder:
 - What is it that UU brings to the world?
 - What can UUCville bring to the larger Charlottesville community that is explicitly based in UU principles and values?
 - Does UU have a unique message or perspective that we could bring to upstream problems in our community?
- Blown away by the care and precision of the people introducing the speech.
- "We cannot vote our way out of this" - we need to vote AND. What is it that we can do as a congregation to fight the facism that is happening around us?
- You can't do this alone, you need organization - Side with Love is working on this with two webinars this summer.
- Frustration with faith based communities that have not spoken out on this. Perhaps it is because of our own hierarchies that hold us back. Interested in diving deeper into our own processes and hierarchies – what keeps us from being as strong as we can be as a congregation? We have to start with ourselves. There are places where we would like to speak out, but we might have policies or language that is holding us back.
- adrienne marie brown - Teaches changing systems using the analogy of scale and fractals – it starts with us as individuals, how we treat each other, how we create our organizations.
- One of the messages of UU is that everyone is worthy of love - this is a radical idea.
- We don't have the luxury of time and need to get out there, even while we are not perfect.
- It is valuable for our congregation to pick an issue to work together on, make a decision about what we are going to do and then do something. There are so many problems and we can fret about all of them, but we can pick one and try to do something about it. The thing that is popular in the congregation is what we should pick.

- We are never going to “fix the problem” - it is a continuous process – we have to build these muscles up and keep in shape.
- Idea to share more about this essay with the congregation: Maybe we can have this speech and discussion available after the service for people to listen to some Sunday.
- Will dedicate some time during the retreat to follow-up on this conversation for additional discussion and planning.

V. Review Agenda Items for Next Meeting (5 min)

Public Witness Statement

Update on status of process map

Exec Committee to Consider:

Consider if this is the time to talk about a survey

Consider forming a team for the strategic plan

VI. Closing Activities (5 min)

1. Process Review –
 - a. Generally, we do not need to adhere to Robert’s Rules of order and we prioritize relationships and feelings over a formal process. Would it be beneficial to formalize our informal meeting process?
2. Things to do / communicate
 - a. Hayley to send invitation to full board to help with planning retreat
3. Closing Words

Dates to remember

Next UU Charlottesville Executive Board Meeting: August 10, 2023

Next UU Charlottesville Board Meeting: August 23, 2023

Reports to the Board

President’s Report to the Board: July 2023

President’s report, July 2023

Is there a unique message based in our UU values and principles that UUCville can bring to the Charlottesville community? Our commitment to love and kindness is nurturing our UUCville community and we already have so many ways we express our Love In Action in Charlottesville. Is there more we can do?

In the UUCville email on July 7, there was a link to the article about UU Minister Rev. Cecilia Kingman's talk titled "My Little Pony Was Right: Reflections of Fascisms Without and Within." I read it and felt my mind expand. I began thinking about how we are affected by the messages we absorb from the world about who we are and about who others are. Perhaps without even noticing it, we can start thinking in a we/they framework. It is awful to think about how this mental framework can have such enormous world consequences.

I was also thinking about how when people are afraid, we look for quick, simple fixes. When we are filled with stress and fear, it is hard to think about complex situations and multifaceted solutions. Simple solutions like it is someone else's fault or those people are the problem can seem like answers when we are afraid. So many politicians take advantage of fear to promote solutions that are not solutions.

I am wondering if fear and the we/them thinking can be some of the upstream causes of so much damage and suffering that we see downstream in social injustice and inequities. I wonder if in addition to all the work we currently do, if there are other ways we at UUCville could bring our understanding and love to these upstream problems.

The more I learn about the world, the more I see the wisdom and power of our UU principles. Our first Unitarian Universalism principle, we believe in the inherent worth and dignity of every person, is such an inclusive statement- there is no "other" who we can dismiss as not valuable. There is such love and kindness in this statement. I wonder how we could bring this to be even more present in our communities.

One of the big things I have learned from being a part of UUCville is that together we are so much more wise than each of us alone. When we come together and listen, offer up our own ideas and experiences, we come up with powerful plans.

I am looking forward to being a part of many conversations as we build our strategic plan. It brings me hope in these difficult times.

<https://uuma.org/berry-street-essay/2023-berry-street-essay-the-reverend-cecilia-kingman/?emci=d921d69a-7b10-ee11-907c-00224832eb73&emdi=37df4eea-4115-ee11-a9bb-00224832eb73&ceid=5057696>

Submitted by, **Pam McIntire**, President

Director of Administration and Finance's Report: July 2023

End of year reports attached at the end of the packet.

Sean Skally, Director of Administration and Finance

Membership Report for July 26, 2023

Membership as of **June 21, 2023**: 319

Additions: none

Drops: none

Membership as of **July 20, 2023**: 319

Respectfully submitted, **Beth Jaeger-Landis**



UU Common Endowment Fund (UUCEF)

July 01, 2022 Through June 30, 2023

Account Number: 611168

Account Name: Unitarian Universalist Congregation of
Charlottesville

UU Common Endowment Fund

24 Farnsworth Street
Boston, MA 02210-1409
Phone 617-948-4306

Account Activity Summary

Beginning Balance - Close of Business Jun 30, 2022	\$444,297.26
Additions	13,429.65
Withdrawals	(17,600.00)
Realized Gains / Losses	4,405.96
Change in Market Value	38,327.03
Ending Balance - Close of Business Jun 30, 2023	\$482,859.90

Asset Details

Asset Description	Shares	Market Price	Market Value	Net Cost	Unrealized Gain (Loss)
UUCEF_POOL	43,817.8807	\$ 11.019700	\$ 482,859.90	\$ 349,045.56	\$ 133,814.34
		Grand Total	\$482,859.90	349,045.56	133,814.34

Cash Clearing Detail

Description	Date	Amount
Purchase UUCEF Pool	09/01/2022	\$(10,179.65)
Purchase UUCEF Pool	09/01/2022	(3,250.00)
Withdrawal From Cash / Cash Equivalents	09/30/2022	13,429.65
Sold UUCEF Shares	06/01/2023	17,600.00
UUCEF611168-UUC/Charlottesville Unitarian Universalist Congregation of C	06/08/2023	(17,600.00)
		\$0.00

UUCEF Cash /Equivalent

Description	Date	Amount
Cash Receipts	08/17/2022	\$ 10,179.65
Cash Receipts	08/17/2022	3,250.00
Withdrawal From Cash / Cash Equivalents	09/30/2022	(13,429.65)
		\$0.00

Transaction Details

Purchase Details	Date	Price	Shares	Amount
Cash / Cash Equivalents	08/17/2022	\$ 1.000000	10,179.6500	\$ 10,179.65
Cash / Cash Equivalents	08/17/2022	1.000000	3,250.0000	3,250.00
UUCEF_POOL	09/01/2022	10.221500	995.9057	10,179.65

UU Common Endowment Fund (UUCEF)

July 01, 2022 Through June 30, 2023

Account Number: 611168

Account Name: Unitarian Universalist Congregation of
Charlottesville

Transaction Details

Purchase Details	Date	Price	Shares	Amount
UUCEF_POOL	09/01/2022	\$ 10.221502	317.9572	\$ 3,250.00
Total Purchases				\$26,859.30
Sale Details	Date	Price	Shares	Amount
UUCEF_POOL	06/01/2023	\$ 10.625900	(1,656.3303)	\$ 17,600.00
Total Sales				\$17,600.00

Unitarian Universalist Congregation of Charlottesville

Budget vs. Actuals: FY2023 (June 2022 - July 2023) - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
3000 Non-Profit Revenue				
3100 Pledged Donations				
3110 Current Year Pledges	473,548.28	437,132.00	36,416.28	108.33 %
3120 Prior Year Pledges	4,962.98	8,500.00	-3,537.02	58.39 %
3130 Pledge Match	13,516.92	18,380.00	-4,863.08	73.54 %
Total 3100 Pledged Donations	492,028.18	464,012.00	28,016.18	106.04 %
3200 Non-Pledged Donations				
3210 Current Yr Unpledged Donations	9,784.30	18,000.00	-8,215.70	54.36 %
3220 Offering / Plate Cash	9,408.95	8,000.00	1,408.95	117.61 %
Total 3200 Non-Pledged Donations	19,193.25	26,000.00	-6,806.75	73.82 %
Total 3000 Non-Profit Revenue	511,221.43	490,012.00	21,209.43	104.33 %
3300 Fundraising Income				
3310 Ongoing Fundraising				
3311 SAC - Social Action Collections	47,266.14	25,000.00	22,266.14	189.06 %
3312 B&B Income		1,125.00	-1,125.00	
3313 Amazon Smiles	245.19	600.00	-354.81	40.87 %
3314 Grocery Scrip Profit	637.54	750.00	-112.46	85.01 %
Total 3310 Ongoing Fundraising	48,148.87	27,475.00	20,673.87	175.25 %
3320 Fundraising Events				
3321 Auction - Fall	5,086.10	4,000.00	1,086.10	127.15 %
3322 Auction - Spring	6,655.93	7,000.00	-344.07	95.08 %
3323 Yard Sale	4,264.00	6,000.00	-1,736.00	71.07 %
Total 3320 Fundraising Events	16,006.03	17,000.00	-993.97	94.15 %
3330 Other Fundraising	3,129.01	5,000.00	-1,870.99	62.58 %
3331 Hospitality Contributions	792.05	600.00	192.05	132.01 %
Total 3330 Other Fundraising	3,921.06	5,600.00	-1,678.94	70.02 %
Total 3300 Fundraising Income	68,075.96	50,075.00	18,000.96	135.95 %
3500 Other Revenue				
3510 Building User Fees	17,367.39	15,000.00	2,367.39	115.78 %
3520 Bank Interest	78.95	25.00	53.95	315.80 %
3530 Endowment Transfer		15,000.00	-15,000.00	
3540 Abrahamse Fund (Music)		764.00	-764.00	
3550 Bristol Fund (B & G)		3,144.00	-3,144.00	
3560 Cheetham Fund (RE)		785.00	-785.00	
3570 CEF Bond Income		951.00	-951.00	
3580 Transfer from Operating Reserve		3,110.00	-3,110.00	
3800 Insurance Claims Reimbursement	11,210.63		11,210.63	
Total 3500 Other Revenue	28,656.97	38,779.00	-10,122.03	73.90 %
Total Revenue	\$607,954.36	\$578,866.00	\$29,088.36	105.03 %
GROSS PROFIT	\$607,954.36	\$578,866.00	\$29,088.36	105.03 %
Expenditures				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4000 Payroll and Staff Expenses				
4200 Payroll - Wages	262,241.66	280,822.00	-18,580.34	93.38 %
4210 Payroll - Payment In Lieu of FICA	7,087.86	6,486.33	601.53	109.27 %
4220 Payroll - Housing Non Taxable	11,505.22		11,505.22	
4300 Payroll - Benefits				
4310 Health Insurance	39,675.07	40,420.54	-745.47	98.16 %
4320 Dental Insurance	4,168.98	3,426.00	742.98	121.69 %
4330 Life Insurance	2,126.77	2,327.75	-200.98	91.37 %
4340 Long Term Disability	2,372.00	3,603.57	-1,231.57	65.82 %
4350 Pension	27,422.05	28,382.10	-960.05	96.62 %
Total 4300 Payroll - Benefits	75,764.87	78,159.96	-2,395.09	96.94 %
4400 Payroll Taxes	15,557.97	14,996.37	561.60	103.74 %
4500 Professional Expenses	0.00		0.00	
4501 Lead Minister Prof Expenses	3,426.01	7,000.00	-3,573.99	48.94 %
4502 Minister of Faith Development Prof Expenses	8,343.43	5,000.00	3,343.43	166.87 %
4503 Dir of Admin and Finance Prof Expenses	1,798.02	3,000.00	-1,201.98	59.93 %
4504 Dir of Music Prof Expenses	450.00	1,500.00	-1,050.00	30.00 %
4505 RE Assistant Prof Expenses	43.88	832.00	-788.12	5.27 %
4506 Office Assistant Prof Expenses	18.93	820.00	-801.07	2.31 %
Total 4500 Professional Expenses	14,080.27	18,152.00	-4,071.73	77.57 %
4600 Media Production and Management 1099	7,464.00	17,000.00	-9,536.00	43.91 %
4700 Workers' Compensation Insurance	1,712.00	1,600.00	112.00	107.00 %
4800 Payroll Processing Fees	5,505.64	3,510.00	1,995.64	156.86 %
Total 4000 Payroll and Staff Expenses	400,919.49	420,726.66	-19,807.17	95.29 %
5000 Office/General Administrative Expenditures				
5100 Worship				
5110 Worship Service Expenses	1,378.25	1,000.00	378.25	137.83 %
5140 Music Expenses	1,000.00	1,000.00	0.00	100.00 %
5150 Pianist	3,770.00	3,500.00	270.00	107.71 %
5160 Abrahamse Fund (Music) Expense	764.00	764.00	0.00	100.00 %
5170 Instrument service	800.00	600.00	200.00	133.33 %
Total 5100 Worship	7,712.25	6,864.00	848.25	112.36 %
5200 Faith Development				
5201 RE Children & Youth	6,299.84	6,000.00	299.84	105.00 %
5202 Young Adult Ministry	95.23		95.23	
5601 Cheetham Fund Expense (RE)	785.00	785.00	0.00	100.00 %
Total 5200 Faith Development	7,180.07	6,785.00	395.07	105.82 %
5300 Beloved Community - Internal				
5301 Pastoral Visitors	37.99	75.00	-37.01	50.65 %
5302 Membership & Mem Tracking	766.50	750.00	16.50	102.20 %
5303 Volunteer Relations		100.00	-100.00	
5304 Childcare	2,402.40	2,000.00	402.40	120.12 %
Total 5300 Beloved Community - Internal	3,206.89	2,925.00	281.89	109.64 %
5400 Faith Witness - External				
5401 Social Action Council		300.00	-300.00	
5403 Interfaith Ministries		600.00	-600.00	
5404 UUA Annual Program Fund	5,000.00	5,000.00	0.00	100.00 %
5408 Racial Justice		200.00	-200.00	
5410 UUA Minister Sabbatical Payments		1,000.00	-1,000.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5485 (SAC) Social Action Collection Disburse	46,794.72	25,000.00	21,794.72	187.18 %
Total 5400 Faith Witness - External	51,794.72	32,100.00	19,694.72	161.35 %
5500 Congregational Administration				
5500-00 Safety and Security	359.88	500.00	-140.12	71.98 %
5501 Lay Leadership Training		800.00	-800.00	
5502 Communications	1,419.58	2,000.00	-580.42	70.98 %
5502-00 Online Service Meeting Fees		0.00	0.00	
5505 Hospitality	1,975.04	1,500.00	475.04	131.67 %
5513 Office Expense and Supplies	167.78		167.78	
5510 Cleaning Service	19,512.31	23,000.00	-3,487.69	84.84 %
5512 Cleaning Supplies	1,935.87	4,000.00	-2,064.13	48.40 %
5512-00 COVID Safety Precautions	875.46		875.46	
5514 Trash/Supplies/Fire Extinguish	1,088.79		1,088.79	
Total 5512 Cleaning Supplies	3,900.12	4,000.00	-99.88	97.50 %
5513-00 Online Subscription Fees	5,719.02	6,200.00	-480.98	92.24 %
5513-01 Office Supplies	2,288.46	0.00	2,288.46	
5515 Computer Maintenance	2,881.82	4,000.00	-1,118.18	72.05 %
5516 IT Technology Upgrade	2,588.09	3,000.00	-411.91	86.27 %
5517 Photocopies and Printing	3,046.24	2,500.00	546.24	121.85 %
5521 Postage	751.82	1,200.00	-448.18	62.65 %
Total 5513 Office Expense and Supplies	40,855.66	43,900.00	-3,044.34	93.07 %
5518 Financial Services Charges		1,500.00	-1,500.00	
5518-02 BreezeCHMS Fees	4,076.01		4,076.01	
5519 Credit Card Fees	39.00		39.00	
5519-00 Bank Fees	272.39	500.00	-227.61	54.48 %
Total 5518 Financial Services Charges	4,387.40	2,000.00	2,387.40	219.37 %
5523 Fund Raising Expense	499.00	500.00	-1.00	99.80 %
5522 Pledge Program Expense	152.28	300.00	-147.72	50.76 %
5524 B&B Expense		300.00	-300.00	
Total 5523 Fund Raising Expense	651.28	1,100.00	-448.72	59.21 %
5526 Property Tax and Stormwater Assessment	1,183.61	1,100.00	83.61	107.60 %
5527 Multi-Peril Insurance	8,412.00	8,500.00	-88.00	98.96 %
5528 Accounting Fees	4,041.74	3,000.00	1,041.74	134.72 %
5529 Legal Expense	125.00	500.00	-375.00	25.00 %
5530 Contingency		1,000.00	-1,000.00	
5550 Buildings and Grounds				
5551 Main Building Maintenance Expenses	6,655.49	6,500.00	155.49	102.39 %
5553 Bristol Fund Expense (B&G)	3,148.00	3,148.00	0.00	100.00 %
5554 Summit House Maintenance Expenses	737.61	750.00	-12.39	98.35 %
5559 Gardens and Grounds Expenses	5,168.87	5,000.00	168.87	103.38 %
5561 Buildings Reserve		1,500.00	-1,500.00	
5562 Grounds Reserve		1,500.00	-1,500.00	
Total 5550 Buildings and Grounds	15,709.97	18,398.00	-2,688.03	85.39 %
5580 Utilities				
5581 Telephone & Internet	5,114.86	3,600.00	1,514.86	142.08 %
5582 717 Main Bldg Gas, Water, & Sewer	2,835.13	5,000.00	-2,164.87	56.70 %
5583 717 Main Bldg Electricity	5,820.90	4,600.00	1,220.90	126.54 %
5584 Summit Gas, Water & Sewer	1,947.98	600.00	1,347.98	324.66 %
5585 Summit House Electricity	6,781.15	1,700.00	5,081.15	398.89 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5586 Edgewood Lane Parking Lot Electricity	632.89	300.00	332.89	210.96 %
5587 Trash and Recycling	174.50		174.50	
Total 5580 Utilities	23,307.41	15,800.00	7,507.41	147.52 %
Total 5500 Congregational Administration	102,428.57	100,098.00	2,330.57	102.33 %
5800 Insurance Claims Expenses	12,080.58		12,080.58	
5900 Debt Service				
5901 Other Debit Service Expenses	1,000.00	1,000.00	0.00	100.00 %
5902 CEF Bonds int Expense		5,775.00	-5,775.00	
5903 CEF Member Bonds Principal		2,500.00	-2,500.00	
Total 5900 Debt Service	1,000.00	9,275.00	-8,275.00	10.78 %
Total 5000 Office/General Administrative Expenditures	185,403.08	158,047.00	27,356.08	117.31 %
Total Expenditures	\$586,322.57	\$578,773.66	\$7,548.91	101.30 %
NET OPERATING REVENUE	\$21,631.79	\$92.34	\$21,539.45	23,426.24 %
Other Revenue				
8100 Investment Income	13,429.65		13,429.65	
8975 Unrealized Gain/Loss - UUCEF	32,848.88		32,848.88	
Total Other Revenue	\$46,278.53	\$0.00	\$46,278.53	0.00%
NET OTHER REVENUE	\$46,278.53	\$0.00	\$46,278.53	0.00%
NET REVENUE	\$67,910.32	\$92.34	\$67,817.98	73,543.77 %

Unitarian Universalist Congregation of Charlottesville

Statement of Activity

July 2022 - June 2023

	TOTAL	
	JUL 2022 - JUN 2023	JUL 2021 - JUN 2022 (PY)
Revenue		
3000 Non-Profit Revenue		
3100 Pledged Donations		
3110 Current Year Pledges	473,548.28	462,504.57
3120 Prior Year Pledges	4,962.98	8,190.75
3130 Pledge Match	13,516.92	18,971.50
Total 3100 Pledged Donations	492,028.18	489,666.82
3200 Non-Pledged Donations		
3210 Current Yr Unpledged Donations	9,784.30	8,324.35
3220 Offering / Plate Cash	9,408.95	3,416.93
Total 3200 Non-Pledged Donations	19,193.25	11,741.28
Total 3000 Non-Profit Revenue	511,221.43	501,408.10
3300 Fundraising Income		
3310 Ongoing Fundraising		
3311 SAC - Social Action Collections	47,266.14	30,493.52
3312 B&B Income		300.00
3313 Amazon Smiles	245.19	262.95
3314 Grocery Scrip Profit	637.54	816.70
Total 3310 Ongoing Fundraising	48,148.87	31,873.17
3320 Fundraising Events		
3321 Auction - Fall	5,086.10	
3322 Auction - Spring	6,655.93	
3323 Yard Sale	4,264.00	1,218.00
Total 3320 Fundraising Events	16,006.03	1,218.00
3330 Other Fundraising	3,129.01	258.70
3331 Hospitality Contributions	792.05	584.75
Total 3330 Other Fundraising	3,921.06	843.45
Total 3300 Fundraising Income	68,075.96	33,934.62
3500 Other Revenue		599.52
3510 Building User Fees	17,367.39	3,469.00
3520 Bank Interest	78.95	24.39
3530 Endowment Transfer		1,656.46
3540 Abrahamse Fund (Music)		763.53
3550 Bristol Fund (B & G)		2,902.55
3560 Cheetham Fund (RE)		785.25
3800 Insurance Claims Reimbursement	11,210.63	
Total 3500 Other Revenue	28,656.97	10,200.70
Total Revenue	\$607,954.36	\$545,543.42
GROSS PROFIT	\$607,954.36	\$545,543.42

	TOTAL	
	JUL 2022 - JUN 2023	JUL 2021 - JUN 2022 (PY)
Expenditures		
4000 Payroll and Staff Expenses		
4200 Payroll - Wages	262,241.66	286,026.59
4210 Payroll - Payment In Lieu of FICA	7,087.86	3,388.58
4220 Payroll - Housing Non Taxable	11,505.22	40,384.50
4300 Payroll - Benefits		
4310 Health Insurance	39,675.07	15,773.10
4317 Assistant Minister Health (deleted)		2,005.65
Total 4310 Health Insurance	39,675.07	17,778.75
4320 Dental Insurance	4,168.98	1,846.08
4330 Life Insurance	2,126.77	688.25
4340 Long Term Disability	2,372.00	968.93
4350 Pension	27,422.05	14,145.02
Total 4300 Payroll - Benefits	75,764.87	35,427.03
4400 Payroll Taxes	15,557.97	12,773.15
4500 Professional Expenses	0.00	10,376.82
4501 Lead Minister Prof Expenses	3,426.01	
4502 Minister of Faith Development Prof Expenses	8,343.43	
4503 Dir of Admin and Finance Prof Expenses	1,798.02	
4504 Dir of Music Prof Expenses	450.00	
4505 RE Assistant Prof Expenses	43.88	
4506 Office Assistant Prof Expenses	18.93	
Total 4500 Professional Expenses	14,080.27	10,376.82
4600 Media Production and Management 1099	7,464.00	12,195.09
4700 Workers' Compensation Insurnace	1,712.00	
4800 Payroll Processing Fees	5,505.64	4,272.65
Total 4000 Payroll and Staff Expenses	400,919.49	404,844.41
5000 Office/General Administrative Expenditures		177.88
5100 Worship		1,289.30
5110 Worship Service Expenses	1,378.25	111.88
5120 Labyrinth		308.31
5140 Music Expenses	1,000.00	325.41
5150 Pianist	3,770.00	688.77
5160 Abrahamse Fund (Music) Expense	764.00	650.68
5170 Instrument service	800.00	700.00
Total 5100 Worship	7,712.25	4,074.35
5200 Faith Development		
5201 RE Children & Youth	6,299.84	4,143.13
5202 Young Adult Ministry	95.23	
5601 Cheetham Fund Expense (RE)	785.00	414.75
Total 5200 Faith Development	7,180.07	4,557.88

Unitarian Universalist Congregation of Charlottesville

Statement of Financial Position

As of June 30, 2023

	TOTAL	
	AS OF JUN 30, 2023	AS OF JUN 30, 2022 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1010 UVA CCU Checking (80)	180,762.52	145,135.63
1020 UVA CCU Savings (00)	80,412.09	5,996.63
1060 Wells Fargo Checking x2873	0.00	163.84
1070 Wells Fargo Savings x8769	0.00	74,409.14
1090 PayPal Bank	0.00	2,921.45
Total Bank Accounts	\$261,174.61	\$228,626.69
Other Current Assets		
1101 UU Common Endowment Fund	490,575.79	444,297.26
1200 Member Bonds		
1201 Bonds Held by Restricted Funds		
1201-01 Cheetham Bonds Principal (RE)	15,742.16	14,957.16
1201-02 Bristol Bonds Principal	62,077.22	60,489.22
1201-03 Abrahamse Bonds Principal	14,877.86	14,543.47
Total 1201 Bonds Held by Restricted Funds	92,697.24	89,989.85
1202 CEF Bonds Principal	17,302.76	20,010.15
Total 1200 Member Bonds	110,000.00	110,000.00
Uncategorized Asset	0.00	0.00
Undeposited Funds	0.00	0.00
Total Other Current Assets	\$600,575.79	\$554,297.26
Total Current Assets	\$861,750.40	\$782,923.95
Fixed Assets		
1520 Church Building	830,528.82	830,528.82
1525 Church Addition	572,114.00	572,114.00
1530 Church Land	55,000.00	55,000.00
1560 Summit House Building	475,148.00	475,148.00
1570 Summit House Land	150,000.00	150,000.00
Total Fixed Assets	\$2,082,790.82	\$2,082,790.82
TOTAL ASSETS	\$2,944,541.22	\$2,865,714.77

	TOTAL	
	AS OF JUN 30, 2023	AS OF JUN 30, 2022 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
WFCC Visa Caroline's x2724	534.86	
WFCC Visa Leia's x0770	2,565.60	674.06
WFCC Visa Sean's x3250	6,288.28	
WFCC Visa Tim's x2440	251.73	
z WFCC x1111 OLD (deleted)	0.00	55.10
z WFCC x9628 OLD (deleted)	0.00	4,144.40
Total Credit Cards	\$9,640.47	\$4,873.56
Other Current Liabilities		
2040 Payroll Tax Payable - OLD	0.00	0.00
2060 Health Premium WH	-1,637.14	0.00
2070 Dental Premium WH	-154.00	7.96
2080 Pension Contrib WH	7,135.80	-804.17
2100 Other Liabilities Total		
2112 Food Pantry	10,150.95	9,148.54
2114 Music Programs	414.21	414.21
2115 IT Tech Upgrades	187.18	187.18
2116 Labyrinth Project	666.20	626.20
2119 AFD - Adult Faith Development	3,129.89	1,374.09
2120 Public Radio Fund	0.00	0.00
2122 Children's Service Offering	372.80	329.80
2123 Coming of Age Cash	5,474.21	237.28
2126 Partner Church (deleted)	0.00	4,591.51
2127 Cluster Conference/RJ Funds	152.73	696.00
2129 Men's Retreat (deleted)	0.00	1,204.96
2131 Building and Grounds Reserve	7,720.71	11,540.71
2132 Endowment Holding For Transfer	0.00	0.00
2134 Minister Discretionary Fund	10,344.90	8,047.70
2135 Sabbatical Fund	11,952.63	11,952.63
2137 Future Year Pledges	30,989.94	36,527.98
2138 Future Year Pledge Matches	5,316.37	3,051.13
2139 IHS Meal Packets	6,554.66	7,929.01
2141 Remembrance Garden	12,940.67	12,528.09
2143 Operating Reserve	11,045.52	6,000.00
2147 Green Building Improvements	939.81	1,475.61
2150 Refugee Welcome Collection	2,241.01	3,146.90
2160 Summit House HVAC Project	0.00	
Total 2100 Other Liabilities Total	120,594.39	121,009.53
2300 Special Collections		
2301 New Sign	1,423.49	
Total 2300 Special Collections	1,423.49	
Total Other Current Liabilities	\$127,362.54	\$120,213.32
Total Current Liabilities	\$137,003.01	\$125,086.88

	TOTAL	
	AS OF JUN 30, 2023	AS OF JUN 30, 2022 (PY)
Long-Term Liabilities		
2230 Other Long Term Liabilities		
2231 Summit House Bonds	110,000.00	110,000.00
2232 No Interest Member Loan	39,000.00	40,000.00
Total 2230 Other Long Term Liabilities	149,000.00	150,000.00
Total Long-Term Liabilities	\$149,000.00	\$150,000.00
Total Liabilities	\$286,003.01	\$275,086.88
Equity		
Opening Balance Equity	0.00	0.00
Prior Period Adjustment	2,632,585.67	2,632,585.67
Reconciliation Adjustments	102,957.17	102,957.17
Retained Earnings	-144,914.95	-70,411.98
Net Revenue	67,910.32	-74,502.97
Total Equity	\$2,658,538.21	\$2,590,627.89
TOTAL LIABILITIES AND EQUITY	\$2,944,541.22	\$2,865,714.77

	TOTAL	
	JUL 2022 - JUN 2023	JUL 2021 - JUN 2022 (PY)
5300 Beloved Community - Internal		
5301 Pastoral Visitors	37.99	184.38
5302 Membership & Mem Tracking	766.50	187.10
5303 Volunteer Relations		366.96
5304 Childcare	2,402.40	330.50
Total 5300 Beloved Community - Internal	3,206.89	1,068.94
5400 Faith Witness - External		
5404 UUA Annual Program Fund	5,000.00	5,020.00
5407 UUA UN Dues (deleted)		19.00
5485 (SAC) Social Action Collection Disburse	46,794.72	30,247.15
Total 5400 Faith Witness - External	51,794.72	35,286.15
5500 Congregational Administration		
5500-00 Safety and Security	359.88	299.60
5501 Lay Leadership Training		50.00
5502 Communications	1,419.58	1,303.57
5505 Hospitality	1,975.04	340.94
5513 Office Expense and Supplies	167.78	972.57
5510 Cleaning Service	19,484.55	16,470.80
5512 Cleaning Supplies	1,935.87	668.81
5512-00 COVID Safety Precautions	875.46	2,587.15
5514 Trash/Supplies/Fire Extinguish	1,088.79	426.90
Total 5512 Cleaning Supplies	3,900.12	3,682.86
5513-00 Online Subscription Fees	5,719.02	5,254.35
5513-01 Office Supplies	2,288.46	900.18
5515 Computer Maintenance	2,881.82	492.69
5516 IT Technology Upgrade	2,588.09	0.00
5517 Photocopies and Printing	3,046.24	2,400.65
5521 Postage	751.82	860.86
Total 5513 Office Expense and Supplies	40,827.90	31,034.96
5518 Financial Services Charges		13.00
5518-00 PayPal Fees		98.55
5518-01 Stripe Fees		10.73
5518-02 BreezeCHMS Fees	4,076.01	3,485.88
5519 Credit Card Fees	39.00	546.69
5519-00 Bank Fees	272.39	483.64
Total 5518 Financial Services Charges	4,387.40	4,638.49
5523 Fund Raising Expense	499.00	
5522 Pledge Program Expense	152.28	499.00
5524 B&B Expense		40.00
Total 5523 Fund Raising Expense	651.28	539.00
5526 Property Tax and Stormwater Assessment	1,183.61	996.08
5527 Multi-Peril Insurance	8,412.00	8,534.00
5528 Accounting Fees	4,041.74	3,136.37
5529 Legal Expense	125.00	229.00

	TOTAL	
	JUL 2022 - JUN 2023	JUL 2021 - JUN 2022 (PY)
5550 Buildings and Grounds		92.99
5551 Main Building Maintenance Expenses	6,655.49	5,554.03
5553 Bristol Fund Expense (B&G)	3,148.00	2,902.55
5554 Summit House Maintenance Expenses	737.61	187.20
5559 Gardens and Grounds Expenses	5,168.87	5,243.09
Total 5550 Buildings and Grounds	15,709.97	13,979.86
5580 Utilities		
5581 Telephone & Internet	5,114.86	5,855.79
5582 717 Main Bldg Gas, Water, & Sewer	2,835.13	2,207.17
5583 717 Main Bldg Electricity	5,820.90	3,263.23
5584 Summit Gas, Water & Sewer	1,947.98	300.00
5585 Summit House Electricity	6,781.15	6,237.21
5586 Edgewood Lane Parking Lot Electricity	632.89	531.19
5587 Trash and Recycling	174.50	827.00
Total 5580 Utilities	23,307.41	19,221.59
Total 5500 Congregational Administration	102,400.81	84,303.46
5800 Insurance Claims Expenses	12,080.58	
5900 Debt Service		
5901 Other Debit Service Expenses	1,000.00	
5902 CEF Bonds int Expense		4,451.33
Total 5900 Debt Service	1,000.00	4,451.33
Total 5000 Office/General Administrative Expenditures	185,375.32	133,919.99
Unapplied Cash Bill Payment Expenditure		0.00
Uncategorized Expenditure	27.76	
Total Expenditures	\$586,322.57	\$538,764.40
NET OPERATING REVENUE	\$21,631.79	\$6,779.02
Other Revenue		
8100 Investment Income	13,429.65	2,730.28
8975 Unrealized Gain/Loss - UUCEF	32,848.88	-79,487.21
Total Other Revenue	\$46,278.53	\$ -76,756.93
Other Expenditures		
9520 Endowment Fees		4,525.06
Total Other Expenditures	\$0.00	\$4,525.06
NET OTHER REVENUE	\$46,278.53	\$ -81,281.99
NET REVENUE	\$67,910.32	\$ -74,502.97