

Unitarian Universalist Congregation of Charlottesville

Congregational Meeting: June 5, 2022 *Draft Minutes*

1. Meeting was started by President Pam McIntire at 1:10 pm

This meeting is being held by multiplatform, rather than just in-person, to ensure that as many congregants as possible can participate. We are offering the online part of the multiplatform because of health concerns created by the pandemic and respect for including everyone who wishes to participate.

Our bylaws state that members must be present to vote at a Congregational Meeting.

II.2 - Voting. Any member may vote if present at any meeting of the congregation held at least thirty (30) days after he/she has signed the Membership Book.

We will be voting today for positions on the Board of Trustees and Nominating Committee and Personnel Committee. We will also be voting on a bylaw change and on approval of the budget.

2. Pam McIntire called the meeting of the Unitarian Universalist Congregation of Charlottesville to order at 1:19 pm.

Pam reviewed parliamentary procedures and zoom procedures

3 Establishing a quorum: Membership stood at 301 members as of May 22, 2022. According to our Bylaws 10 percent of the membership or 31 members constitutes a quorum. **Breck Gastinger, the Head Teller reports:** 64 members are present, which certifies that this constitutes a quorum.

4. Greeting: Pam

Invitation to read the Covenant of UU C'Ville together, which was then read.

Pam: I begin by recognizing and thanking **Rev Linda and Rev. Leia**; also **Beth Jaeger-Landis**, our board Secretary, who is taking minutes for us today; **Matthew Diasio**, who is serving as our Parliamentarian; **Elaine Chapman**, Chair of the Nominating Committee which has prepared nominations for today's meeting; **Bev Ryan** to present the Bylaw changes, **Kay Frazier**, our treasurer to present the proposed budget; **Ann Salamini** to speak on behalf of the Developmental Minister Search Committee; **Breck Gastinger and Hayley Owens** helping here in person with registration and voting; **Steven Brecker** for being the timekeeper, **Elizabeth Breeden** who is online to help and **Caroline Heins** who is available online and by phone for help; and all members of the church staff and Board who have helped prepare for this meeting. I also want to extend a special thanks to **Sean Skally** and the entire tech team and staff for running the Zoom part of this meeting and providing extra technical support.

5. Opening words and chalice lighting: Leia Durland Jones

6. Approval of this meeting's agenda: Pam

Elizabeth Breeden made a motion to add the Presentation Connie Cheetham Award to the Agenda. Beth Jaeger-Landis seconded the motion. A majority of the attendees voted in favor of the agenda with the

changes. There being a majority vote in the affirmative, the motion carries, we have approved the amended Agenda.

7. Annual Reports - Elizabeth

ELIZABETH: Annual Reports are required from all Committees and Councils. They include Committee members' names and a report of accomplishments of the year and plans for the future. They are the annual report of the state of our congregational life. We'd like to thank Sally Taylor for obtaining the reports from each committee and for compiling this report.

They are collected on the website and in a binder in the church office and posted to the website. These were included in our published agenda and here again is the link under Governance on the website.

<https://uucharlottesville.org/wp-content/uploads/2022/05/2021-22-Annual-Reports.pdf>

In addition, our Policy Review Team, Beverly Ryan and Sandy Brooks have led us to revise updates to our Policy Manual this year: Gifts and Grants Policy under the Finance heading, Conflict Resolution Policy in Section VIII replacing the "Security Policy" , and Remembrance Garden Policy.

The Personnel Committee revised the Personnel Policy Manual concerning staff benefits. The Manual is on our website: (tech crew please post these)

<https://uucharlottesville.org/about-us/board-governance/>

8. Approve minutes of June 27, 2021 Congregational Meeting

PAM: The next item of business is the Approval of the Minutes of our last Congregational Meeting.

Beth made a motion to approve the minutes of the June 27 2021 Congregational Meeting. Christine Gresser seconded the motion. A majority of the attendees voted in approval of the minutes of the June 27 2021 Congregational Minutes. There being a majority vote in the affirmative, the minutes are approved as distributed.

8. Treasurer's Report

The next item of business is the Treasurer's Report. The budget for 2022/ 2023 will be voted on later in the meeting. Our treasurer, Kay Frazier, has submitted a written report which was distributed with other meeting materials that were sent to you. Anyone who does not have one can put a note in the Chat box or raise your hand if you are present in person and we will make sure to get it to you by email or snail mail. It will also be available in the meeting minutes on the church website.

<https://uucharlottesville.org/wp-content/uploads/2022/05/TreasurersReport-2022-Budget.pdf>

9. President's Report--Pam McIntire

Good Afternoon. It is so good to be here at the first UUCville Multiplatform Congregational Meeting. I am so happy to see everyone and am grateful for your patience and good humor as we conduct the business of our church.

Rather than read my report, you can find it on uucharlottesville.org. At this link with the other reports. I hope you have or will take a look at it to catch up on some of the important happenings from this year. <https://uucharlottesville.org/wp-content/uploads/2022/05/2021-22-Annual-Reports.pdf>

In summary: Again this year, we have handled all the pandemic challenges as well as could possibly have been done and in some areas we have thrived. We have had another excellent interim year and, as we had hoped, we have deepened our understanding of our strengths and our challenges. We are now ready to move forward into an exciting Developmental Ministry time. We had an excellent pledge drive and although we have not been able to fund some important items, we have kept many of our priorities. We certainly need to focus on Stewardship Ministry, but all things considered, we have done amazingly well.

We are incredibly fortunate to have such excellent staff. I want to thank Rev. Linda, Rev. Leia, Sean Skally, Scott Devaux, Caroline Hines and Leigha Rae for all their hard work and commitment to this congregation.

We have had such creative worship services and gatherings. Our Religious Education program has been especially innovative. Our volunteers have worked hard and we have continued important social action work. Most of all we have maintained our sense of community. In this upcoming year, I look forward to welcoming even more people into our community of active loving kindness. It is a pleasure to be with all of you.

10. Minister's report--Rev. Linda Olson Peebles

Thanked Kay Frazier for her expertise as treasurer and Stan Walker in his previous work as treasure for guiding us through some challenging times financially. "All of us need all of us to make it!"

11. Election of Board of Trustees Members and congregationally elected committees - Pam asked Elaine Chapman, Chair of the Nominating Committee, to report the slate of candidates.

This year's slate includes:

Board of Trustees

- Bev Ryan two year term as Board Vice President
- Hayley Owens two year term as Board Secretary
- Chris Little two year term as Board Member-at-Large
- Renee Brett three year term as Board Member-at-Large

Nominating Committee - two year terms

- Kelsey Cowger
- David Shutt
- Kathy Lawder

Personnel Committee - three year terms

- Lorie Craddock

- Janice Walker
- Carol Gardner

PAM: We will now move to other nominations. The question was asked if there were any nominations from the floor? There were no nominations from the floor.

PAM: With no nominations from the floor and each position having as many candidates as open positions, I declare that these nominees are elected by acclamation:

Board of Trustees

- Bev Ryan two year term as Board Vice President
- Hayley Owens two year term as Board Secretary
- Chris Little two year term as Board Member-at-Large
- Renee Brett three year term as Board Member-at-Large

Nominating Committee - two year terms

- Kelsey Cowger
- David Shutt
- Kathy Lawder

Personnel Committee - three year terms

- Lorie Craddock
- Janice Walker
- Carol Gardner

I do especially want to thank all those people who have served on the board and the Nominating and Personnel committees who are stepping off. We greatly appreciate all your many hours of volunteering and all your hard work on behalf of the congregation!

From the board: Kelsey Cowger, Beth Jaeger-Landis, and Elizabeth Breeden

From the Nominating Committee: Elaine Chapman, Marcia Brecker and Ann Salamini

For the Personnel Committee: Donna Redmond, Josie Taylor and Bev Ryan

12. Change to Bylaws with respect to the 501(c)3 statement

Bev Ryan: Motion to Amend Bylaws

Issue: We are not an officially recognized 501(c)(3) organization. In order to apply for Federal 501(c)(3) designation, our bylaws must include a statement of intention to operate as a 501(c)(3) qualifying organization.

Proposal: To comply with Federal 501(c)(3) regulations, we must amend our bylaws to make the following two (2) isolated changes to the Unitarian Universalist Congregation of Charlottesville's Bylaws:

I move that we amend the ByLaws to:

1. The addition of Section 6 to Article I which states: "1.6 - Intention of Operating as a 501(c)(3) Qualifying Organization. The UU Congregation of Charlottesville is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code."

2. To change the title of Article I to accurately represent the contents of said article from the current wording "ARTICLE I - Name, Mission, Participation, and Denominational Affiliation" to proposed amendment "ARTICLE I - Name, Mission, Participation, Denominational Affiliation, and Intention"

Please note that a vote of "yea" in support of the amendment from two thirds of those in attendance passes the amendments to the bylaws.

Breck Gastinger made the motion in support of the amendment to our bylaws as stated above.

Christine Gresser seconded the motion.

PAM: Discussion and questions.

1. In order to participate in the benefits of the 501c3 we need a number and file an annual report. There is a difference between non-profit and 501c3. We can get discounts and matching programs once we are an official 501c3.
2. Do we have to monitor our Social Action recipients? We already ask our recipients to be 501c3 agencies.

PAM: The question is on the change to the bylaws as proposed.

The tellers announced that there was a majority vote in the affirmative.

Since there was a majority vote in the affirmative, the motion carries, we have made this change to the bylaws.

13. Presentation of Budget for 2022 2023 for approval

Kay:

<https://uucharlottesville.org/wp-content/uploads/2022/05/FY23-Budget-line-item.pdf>

<https://uucharlottesville.org/wp-content/uploads/2022/05/FY22-23-Program-Budget.pdf>

Kay: I move to accept the budget as presented.

Danny Gray seconded the motion.

PAM: Opened the question for discussion.

- If rentals generate significantly more than \$15000, do we have priorities? If revenues we would like to add back in professional expenses for our full-time staff. Then increasing our dues to the UUA. Then building up our reserves.
- Pro statement from Stan Walker
- Con : the overall positive outlook of the potential revenue is of concern especially in this time of a recession: Marlene Jones.
- Pro statement: Shirley Paul

There being a majority vote in the affirmative, the motion carries, we have approved this budget.

14. Presentation of Connie Cheetham Award- Elizabeth

- Ann Salamini is the winner of the Connie Cheetham Award this year, 2022.

15. Ministerial Search Committee presents our new Developmental Minister Rev. Tim Temerson -
Ann Salamini

- A Developmental Minister's work with the congregation is to address fundamental goals that were voted upon by the Board of Trustees.
- The Developmental Minister was voted upon by the Board of Trustees.

16. CLOSING WORDS AND EXTINGUISH CHALICE: Rev Leia

17. MOTION TO ADJOURN

Beth Jaeger-Landis made a motion to adjourn the meeting and Christine Gresser seconded the motion

There being a majority vote in the affirmative, the motion carries, and we have adjourned the Congregational Meeting of the Unitarian Universalist Congregation of Charlottesville.

Minutes respectfully submitted by Beth Jaeger-Landis