

**Thomas Jefferson Memorial Church - Unitarian Universalist  
BOARD OF TRUSTEES APRIL MEETING**

April 17, 2019

**MINUTES**

**In attendance** - Adam Slate - President, Leia Durland-Jones - Ex Officio, Ann Salamini - Secretary, Donna Baker - Vice President, Lorie Craddock, Beth Jaeger-Landis, Elizabeth Breeden, Cindy Shepard, Kelsey Cowger

**Absent** - Erik Wikstrom - Ex Officio, Christina Rivera - Ex Officio, Jeanine Braithwaite

**Guests** - Stan Walker, Donna Redmond

**I. Opening--(30 minutes total) Opening/Closing Words (Adam), Snacks (Adam)**

Opening words -

Check-in

Community Time / Public Comment -

1. Acceptance of Agenda - Add a budget discussion under New Business.

**MOTION:** Accept the Agenda as amended.

**Unanimously approved.**

2. Correspondence (see text at end of minutes) - None

**II. Consent Agenda**

1. Approve March 2019 Board Draft Minutes
2. Agree that a majority of the Executive Committee can approve TJMCUU delegates to GA.

**MOTION:** Approve the Consent Agenda.

**Unanimously approved.**

**III. Old Business**

**MOTION:** Enter Executive session with Leia in attendance.

**Unanimously approved.**

**MOTION:** Leave Executive session.

**Unanimously approved.**

Summary - Discussion of personnel issues.

**The remainder of the agenda items were tabled due to the late hour. Save May 1st for the next board meeting.**

1. Glenn Short Bequest (15 min)

**IV. BREAK AND GRATITUDE CARDS** (10 min) - Please think of people the Board should recognize for their recent contributions to our church community.

**V. New Business**

1. Letters of Agreement - Adam (15 min; Exec session)
2. Approve new members of Committee on Ministry (10 min; Exec session)
3. TJMC Auction coordinator (5 minutes)  
Usually the auction is held in May, but there is no one to manage it at this point. \$13K in budget for this fundraiser. Suggest rescheduling for June.
4. Policy regarding building fees and honoraria (20 min)  
“Building use fees and honorariums for ministerial services for weddings, child dedications and memorial services will be waived for all current Members and for former Members who were active for 10 or more years. The eligibility of Members and former Members will be determined by the Membership Tracker as advised by the Membership Committee and Staff. Musicians at these services will be owed their usual fees.”

**VI. Reports** (20 min)

1. President's Report () – Adam Slate
2. Vice President's Report (none) –
3. Treasurer's Report () – Jeanine Braithwaite
4. Lead Minister's Report () – Erik Wikstrom
5. Director of Faith Development Report (written) – Leia Durland-Jones
6. Director of Administration and Finance Report () – Christina Rivera

7. Membership Report (written) – Sally Taylor

8. Board Liaison Reports

- Connie Cheetham Award committee - Donna & Elizabeth & Ann & Beth
- Elder Dinner-Lorie & Elizabeth
- Personnel Committee – Elizabeth
- Nominating Committee – Donna

**MOTION:** Accept verbal and written reports as submitted.

## **VII. Closing Activities (5 minutes)**

1. **Things to do / communicate –**
2. Process Review - one word check-out
3. Closing words -

Dates to remember –

May 14, 2019 - Elder Dinner

Upcoming topics -

- Charge for Personnel Committee

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## **REPORTS**

**President's Report**

**Treasurer's Report**

**Minister's Report**

**Director of Faith Development Report**

**Report to the Board** **April 2019**  
Leia Durland-Jones, Director of Faith Development

As spring unfolds around us, it continues to be a complex time in the life of our church. In addition to the highlights I mention below, I have been involved in stewardship/fundraising initiatives and pastoral care as well as helping church leadership navigate next steps forward for our congregation. I am deeply appreciative of everyone who keeps stepping and showing up time and time again with integrity and good intention.

### ***Children's Programming (Nursery through 5<sup>th</sup> grade)***

- Things are humming along in RE. We continue to have visitors almost every week and the energy is good. In the **5<sup>th</sup>/6<sup>th</sup> grade class**, we began discussion of the Environmental Horcrux. The class watched a video called Hometown Habitats and everyone enjoyed making bamboo bee houses. Next they will be exploring how to elevate environmental issues through art, specifically participating in a collaborative community art project called "**Ties that Bind**." Ties that Bind, a #NoPipelines Collaborative Community Art and Story Project, invites participants to braid fabric together that will be displayed together with other fabric braids from across our community to create a visual message against pipelines.
- The **RE Committee** is at work planning next year's programming for children and youth. We are looking at class groupings, calendar drafts and curricula choices. Registration for the 2019-2020 church school year begins soon. The RE Committee is also working on plans for our **RE Volunteer Appreciation**. We will again have a Paleta (popsicle) Party with paletas from La Michoacana for sale (free for RE volunteers) in the social hall on Sunday May 18.
- Our **anti-racist parenting Covenant Group** for families has been meeting since November. Many thanks to Camille Thompson and Stephanie Davis for their leadership.
- Registration for our **Summer Sunday children's activity program** is underway. Programming for nursery through rising 6<sup>th</sup> grade runs concurrent to the 10 AM worship service on Sunday mornings.

### ***Youth Programming (6<sup>th</sup>-12<sup>th</sup> grades)***

- The **Our Whole Lives** (7<sup>th</sup> & 8<sup>th</sup> grades) comprehensive sexuality education class wrapped up on Sunday April 14 with a celebratory potluck and closing ceremony for all participants and their families.
- **YRUU** will going camping at Cave Mountain Lake on April 26-28. Other upcoming sessions include a self-defense class and making food packets for asylum-seekers and skill building for our ASP trip.
- Preparations for **ASP (Appalachia Service Project)** continue. We will participate in ASP this June 30-July 6. Adult advisors for this year's trip include: Beth Jaeger-Landis, Kim Grover, Amy Wissekerke, Larry Moulis, and myself with several other pending invitations.

### ***Adult Programming***

Winter/Spring Adult Faith Development classes:

- **Adult Faith Development offerings** this semester include: Short Story Reading Group, Tai Chi, Wednesday Wonderings (led by Lou Centore), Building Your

Own Theology (led by Alex McGee,) Faithful Practices (led by RevWik) and Understanding White Privilege (Led by Donna Baker and Ann Forno), Unlock Your Feminine Power: Women's Retreat (led by Michelle Goodrich)

- I am currently soliciting proposals for AFD classes for Fall 2019.

### ***Multigenerational Programming***

- Sunday March 24 we learned about **the Jewish holiday Purim** in the social hall after both services with the help of the Gill family. Mask making, costumes and Hamantaschen cookies were great fun for all.
- Saturday April 13 an **all church picnic** was coordinated by Pam McIntire and Margaret Gorman. It was a lovely event, designed to be particularly inviting to families with young children but all were welcome. Legos, "Church TV" and songs were part of festivities along with picnics that everyone brought for themselves for dinner. Cake and rice krispie treats were provided. Thanks for Pam and Margaret for their leadership!
- The RE Committee continues to invite everyone to **light a chalice in their own homes** on Wednesday evenings as a symbol of our connection to one another. I include suggested chalice lighting words in the Faith Development e-newsletter each week.

### ***Worship***

#### *Children's Worship*

- We are focusing on the **Rainbow Chalice** (the pneumonic device for memorizing the UU principles) for the remaining Sundays of the church year. The children always love how we work our way through the rainbow together.

#### *Contemplative Worship*

- Contemplative Worship enjoys a steady attendance each Wednesday of 8-10 people and is a lovely mid-week pause. The Contemplative Worship Team is made up of Cindy Mick, Maggie Ober, Wendy Steeves and myself. Cindy and Maggie also continue to create the altar decorations monthly. Please join us for Contemplative Worship if you can!

#### *Multigenerational Worship*

- Our last multigenerational worship service of this church school year is Easter (April 21.) Everyone is invited to **potluck finger foods for the receptions** following the services in the social hall.

### ***Professional Development***

- It was a gift to hear (and meet!) one of my heroes, Terry Tempest Williams, when she spoke at Virginia Tech earlier this month. It was also a delight to visit and tour the UU Church of Blacksburg and spend time with Rev. Pam and Jamie.
- Elizabeth Ide and I co-led worship for this month's cluster meeting of UU religious professionals (previously known as VACUUM) at 1<sup>st</sup> Church in Richmond.

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## **Director of Administration and Finance Report**

### **Membership Report**

March 30, 2019 Membership report

TOTAL MEMBERSHIP as of Feb. 28, 2019: 415

#### **Add:**

#### **Drop:**

Smith, Dell, died August, 2018, archive

Brandolo, Delores, staff contact, archive

Kelly, Lisa, moved, archive

Milburn, Julianne-moved, archive

Milburn, Logan, moved, archive

Owens, Doug, staff contact, archive

Parsons, Katherine, staff contact, moved, archive

Raffinan, Mark, moved, no forwarding address, archive

Raffinan, Sarah, moved, no forwarding address, archive

Rines, Krystin-moved to Massachusetts, archive

Rines, Tyler-moved to Massachusetts, archive

Rose, Ben, staff contact, archive

Singer-Owens, Marita, staff contact, archive

Vaughan, T'Keyah-staff contact, moved to Richmond, archive

Howard, Jane, email to tracker, 3-30-19 moving, archive

TOTAL MEMBERSHIP as of March 30, 2019: 400 members

Sally Taylor

Membership Tracker for Membership Committee

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## **CORRESPONDENCE -**

